



EURO-ATLANTIC DISASTER RESPONSE COORDINATION CENTRE

CENTRE EURO-ATLANTIQUE DE COORDINATION DES RÉACTIONS EN  
CAS DE CATASTROPHE

10/06/2025

OPS(EADRCC)(2025)0038

## EXERCISE INSTRUCTIONS

# NATO EMERGENCY MANAGEMENT EXERCISE “BULGARIA 2025”



## GENERAL ISSUES

### 1. Introduction

1.1. These Exercise Instructions refer to the organisation and conduct of the **NATO Emergency Management Exercise "BULGARIA 2025" (the Exercise)** to be held from 7 to 12 September 2025 in Bulgaria.

1.2. The exercise is organised by NATO's Euro-Atlantic Disaster Response Coordination Centre (EADRCC) and the Directorate General Fire Safety and Civil Protection (DG FSCP) of the Ministry of Interior, Republic of Bulgaria.

1.3. The programme of the Exercise can be found at Annex 1. The final programme will be available to participants shortly before the Exercise.

1.4. All details regarding Exercise host nation support can be found in Annex 2.

1.5. The organizational costs for the Exercise will be borne by the host nation and NATO. Limited NATO funds may be available to support the participation of partner nations that are eligible for financial support. The financial arrangements are specified at "Financial arrangements" at Annex 3.

1.6. Elements of these Exercise instructions may be subject to change. Participants will be informed of the relevant changes in due course.

### 2. Exercise description

2.1. The name of the Exercise is **"BULGARIA 2025"**.

2.2. In accordance with the NATO Civil Emergency Planning Exercise Policy<sup>1</sup>, a field exercise, with table-top elements, will be conducted in September 2025. The field exercise aims to train and exercise procedures for the Local Emergency Management Authority (LEMA), the (UN-model) On-Site Operations Co-ordination Centre (OSOCC), the Urban Search and Rescue Coordination Cell (UCC) and the Emergency Medical Teams Coordination Cell (EMTCC), the Joint Air/Drone Operations Coordination Cell (JADOCC), as well as liaison officers and team leaders of participating responding teams. The table-top elements aim to train the strategic level of the host nation, as well as cooperation and coordination between national and international emergency response mechanisms.

2.3. The scenario for the Exercise is based on a complex emergency, which includes natural disasters, extreme weather, population movements, health threats, and information threats, which will affect the civil population and critical infrastructure in the area around the city of Montana. The response shall require urban search and rescue operations, rope rescue, water search and rescue operations, flood response, response to chemical and radiological incidents, and emergency medical teams.

2.4. The lead-in scenario can be found at Annex 4. The full scenario will not be shared with participants in advance, to ensure a realistic training environment. Exercise planners from the Directing Staff (DISTAFF) working group will develop events, incidents and injects in order to: 1) create an interesting, interactive and challenging play for the teams, 2) test, challenge and strengthen coordination mechanisms and, 3) meet the exercise objectives.

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<sup>1</sup> EAPC(SCEPC)D(2004)0003-REV3+AS1

The resulting list of events will be circulated as an independent document to members of the Directing Staff on a “need to know” basis.

### **3. Exercise location**

3.1. The Exercise will be conducted at several exercise sites, all located in the vicinity of Montana. Teams participating in the field exercise should arrive on 7 September 2025 in order to be accommodated, briefed, and to prepare for the field activities. Departure of teams will be from 12 September 2025 onwards. Dates and hours mentioned in these exercise instructions are in local time (UTC/GMT+3 hours), unless stated otherwise.

3.2. The Exercise sites shown at Annex 5 are named as follows:

3.2.1. Misfortune Town;

3.2.2. Hotel International;

3.2.3. Neochim Plant;

3.2.4. Ogosta Dam;

3.2.5. Tunnel of Erden;

3.2.6. Museum; and

3.2.7. Others (if needed and relevant).

3.3. The DISTAFF will adjust the type and intensity of the events in accordance with the type and skills of teams.

### **4. Exercise programme**

4.1. The Exercise will consist of three phases (details at Annex 1):

4.2. Phase one: 7 and 8 September 2025 – arrival of teams in the host country, opening ceremony, demonstration of teams’ skills, preparations and training, including a guided discussion among professionals and a command post exercise (CPX) using virtual reality;

4.3. Phase two: 9 to 11 September 2025 – field exercise (FTX), the core part of the Exercise with daily hot-wash meetings; this phase will also include an observation programme for distinguished visitors;

4.4. Phase three: 12 and 13 September 2025 – departure of the teams.

### **5. Exercise participation**

5.1. Participants in the Exercise are response teams from NATO Allies and partners, international organisations, NATO bodies, and authorities of the host nation.

5.2. Military formations participating in the Exercise will work in the spirit of the Oslo Guidelines on the Use of Military and Civil Defence Assets in Disaster Relief. In addition, the Memorandum of Understanding on the Facilitation of Vital Civil Cross Border Transport<sup>2</sup> will apply during the preparation and conduct of the Exercise, subject to consultations with the host nation.

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<sup>2</sup>EAPC(C)D(2006)0031

## **6. Overall aim of the Exercise**

6.1. The overall aim of the Exercise is to enhance interoperability and cooperation, and to improve the NATO Allies' and partners' national capabilities, specifically in coping with disasters, emergencies, and complex crises.

6.2. The Exercise also aims to support both national and international preparedness and resilience by enabling stakeholders at all levels to test and validate specific plans, procedures, and capabilities.

6.3. The Exercise also provides an excellent opportunity to identify gaps and highlight areas requiring further improvement.

## **7. Exercise objectives**

### **7.1. Strategic objectives:**

7.1.1. Build resilience and interoperability through improved disaster preparedness, planning, prevention and response, and strengthen the capability of NATO Allies and partners to manage complex emergencies and respond to security challenges, including climate change and hybrid threats;

7.1.2. Exchange of knowledge and good practices on the coordination and response capacities of the participating states and organizations;

7.1.3. Build up cooperation between civilian and military actors in responding to a range of crises;

7.1.4. Encourage cooperation between Allies and partners, and with NATO, including by facilitating vital civil cross-border transport;

7.1.5. Contribute to NATO's defence capacity-building support to partners;

7.1.6. Test and improve Bulgaria's host nation support capacities; and

7.1.7. Send a public signal to audiences in Allied and partner countries on the value of cooperation through NATO.

### **7.2. Operational objectives:**

7.2.1. The specific Exercise objectives are shaped by the participating countries and organisations, in line with their needs and training priorities. It is essential for potential participants to share their training/exercise needs and priorities at the final planning conference.

7.2.2. The Exercise scenario is developed to meet all participants' objectives. In line with those, the scenario can include different disciplines, e.g. search and rescue, response to chemical, radiological and nuclear incidents, water rescue, large scale population movements, etc.

### **7.3. Training objectives:**

7.3.1. The following training activities for teams will be organised and offered during the first day of the Exercise:

7.3.1.1. Parallel sessions of guided discussion among professionals for the following categories of teams: CbRN, USAR, EMTs and water rescue;

7.3.1.2. Mandatory occupational safety awareness briefing for all the Exercise participants.

7.3.2. Command Post Exercise with Virtual Reality elements on 8 September 2025 to establish and test the command structures involving members of the DISTAFF, LEMA and OSOCC, as well as liaison officers and team commanders.

7.3.3. Training session for nominated evaluators during the Exercise to enhance their skills and understanding, the evaluators' duties, including how to effectively collect and evaluate data, and share their findings in a clear and organized manner.

## **8. Execution**

8.1. The lead-in scenario, the situation at the start of the Exercise, and a map of the Exercise area are available at Annexes 4 and 6.

8.2. The planning responsibility for the Exercise is assigned to the representatives of the Republic of Bulgaria and the EADRCC, as well as the Directing Staff (DISTAFF) Core Planning Teams comprising planners from the host nation, NATO Allied and partner nations, international organisations and NATO Civil Experts.

8.3. Emergency Termination and Emergency Suspension:

8.3.1. If an emergency which warrants the temporary suspension or termination of the Exercise occurs, the officers conducting the Exercise may terminate or suspend the Exercise by transmitting a no-play ("NO PLAY - NO PLAY - NO PLAY") message to the Directing Staff and participants.

## **9. Safety and Security**

9.1. All participants, regardless of their mode of travel (plane, train, or vehicle), will be met at the border by a representative of the Ministry of Interior of the Republic of Bulgaria.

9.2. The Ministry of Interior will be responsible for the security and protection of Exercise participants.

9.3. The Base of Operations will be guarded on a 24/7 basis.

9.4. All participating teams will receive detailed briefings about the safety and security plan and procedures upon arrival. All Exercise participants will be provided with name tags that should be worn visibly at all times.

9.5. Occupational Safety:

9.5.1. The planning team is working to ensure safety and security during the Exercise for all participants.

9.5.2. A Safety Coordinator from DISTAFF will be responsible for overall safety coordination.

9.5.3. The Republic of Bulgaria will provide dedicated Safety Officers at each Exercise site.

9.5.4. The response to Exercise injects and simulations will be commanded by On-Site Commanders (OSC). They are the local incident commanders and will coordinate the actions of host nation and participating foreign response teams. The OSC will only be alerted in response to scenario and will NOT have prior knowledge of what is happening where. They will NOT be involved in the Exercise preparation.

## **10. Co-ordinating Instructions**

10.1. During the Exercise, the non-binding Guidelines for the planning, conduct and evaluation of international exercises<sup>3</sup> will be applied. Lessons identified from previous exercises will be implemented as appropriate.

10.2. All participants are strongly advised to ensure that staff are familiar with the content of relevant documents and are following the guidance contained in the relevant instructions. These are:

10.2.1. Enhanced Practical Cooperation in the Field of International Disaster Relief (EAPC(C)D(98)10(Revised));

10.2.2. Procedures for the use of the Euro-Atlantic Disaster Response Unit in international disaster relief (EAPC(SCEPC)WP(99)2, REV 1);

10.2.3. Civil Emergency Planning Exercise Policy (EAPC(SCEPC)D(2004)0003-REV3);













10.2.4. Oslo Guidelines on the Use of Military and Civil Defence Assets in Disaster Relief.

10.3. The media activities will be specified in a Public Information Strategy at Annex 7. This will be available at a later date.

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<sup>3</sup>AC/98(EAPC)N(2019)0001-REV1

10.4. Support staff elements will be wearing vests and badges in different colours (indicating their roles). The vests overrule the helmet colours. The following vests will be used:

<b>Vest/Uniform</b>	<b>Role</b>		
EADRC vest, softshell or T-shirt	Euro-Atlantic Disaster Response Coordination Centre		
National uniform	Directorate General Fire Safety and Civil Protection		
National uniform	International rescue teams		
National uniform	National rescue teams		
National uniform	Local Emergency Management Authority		
<b>Vest</b>	<b>Colour</b> <b>Role</b>	<b>Vest</b>	<b>Colour</b> <b>Role</b>
	Red Directing Staff (DISTAFF)		UN Blue Urban Search and Rescue Coordination Cell
	Green Evaluator		Yellow Simulated Press
	Light orange On-site Commander		Purple Real media
	Light brightgreen Safety Officer		Orange VIP / Observer
	UN Blue On-Site Operations Coordination Centre		Pink Camp management
	UN Blue Emergency Medical Team Coordination Cell		Orange Researcher

## **11. Command and Management**

### **11.1. Officers conducting the Exercise (OCE):**

11.1.1. Republic of Bulgaria: Directorate General Fire Safety and Civil Protection (DG FSCP); and

11.1.2. Euro-Atlantic Disaster Response Coordination Centre (EADRCC), Defence and Security Cooperation Directorate, Operations Division, International Staff, NATO.

11.2. The Directing Staff (DISTAFF) will include members from NATO International Staff, the host nation, and participating NATO and partner nations, international organizations and NATO Civil Experts.

11.2.1. The DISTAFF role is to direct and control the Exercise play in order to achieve the Exercise objectives. Instructions issued by the DISTAFF are binding for players. The DISTAFF will be independent and physically separated from the players and will have freedom of action and access to all information in order to fulfill its function. The international DISTAFF is cooperating with the host nation's DISTAFF, which will coordinate the simulation, sites and role players with the scenario.

11.2.2. National personnel in Simulation Teams (role players) will assist the DISTAFF to achieve the aims and objectives of the Exercise.

11.2.3. Members of the DISTAFF should arrive at the Exercise venue no later than 7 September 2025.

### **11.3. Communication and Information Systems (CIS):**

11.3.1. An ICT Support Unit will provide communication equipment to ensure proper communication for OSOCC, LEMA, DISTAFF and Evaluators.

11.3.2. Heads of the DISTAFF, OSOCC and Evaluators are obliged to familiarize the members of their staff with the communication procedures.

11.3.3. Coordination and communication instructions for the Exercise are explained in Annex 8.

## **12. Simulated Public Information and Media Play**

12.1. During the Exercise, a Public Information Centre (PIC) will be established in an appropriate location to practice media play and interactions with simulated press (SIMPRESS).

12.2. The Public Information Centre is a function of the LEMA and does not interact with real-world media during the Exercise. Its role is to ensure coordination of public information throughout the Exercise. It will be staffed by representatives from the Republic of Bulgaria. Each ministry of the Republic of Bulgaria and each participating Non-Governmental Organization (NGO) should delegate at minimum one representative to the Public Information Centre.

12.3. The SIMPRESS team is part of the DISTAFF and will be clearly identifiable by yellow vests provided by NATO. The role of the SIMPRESS is to exercise the Republic of Bulgaria's coordination of information between the media and the PIC, LEMA and OSOCC in a crisis situation.



12.4. The Simulated Press Cell (SIMPRESS) Directing Staff and/or the Public Information Centre will be expected to educate Exercise players on the importance of engaging with the SIMPRESS and of timely and credible public communication in emergencies.

12.5. The use of social media in emergencies will be exercised in a closed simulation environment with the aim to capture the public perception and to counter false information.

### **13. Cross-border co-operation**

13.1. The Republic of Bulgaria is part of the Schengen area.

13.1.1. Cross-border co-operation among neighbouring countries is one of the strategic objectives to be achieved through the Exercise. This will be achieved through the use of the MoU on the Facilitation of Vital Civil Cross-Border Transport.

13.1.2. Nations participating in the Exercise who are also MoU signatory states<sup>4</sup> are invited to test the practical application of the MoU, not least because of the different means of transport that national teams plan to use to reach Bulgaria. MoU signatory nations and other nations participating in the Exercise are invited to consider testing the following issues:

13.1.2.1. The implementation of border crossing procedures and how they are applied (dissemination of the MoU, development and implementation of additional arrangements etc.);

13.1.2.2. Structures involved in the facilitation of cross-border movements, their functions and how they work (POC etc.);

13.1.2.3. The time taken to transport relief personnel and material from the sending state to the requesting state;

13.1.2.4. The type of facilitation given by the transiting state(s) and the requesting state; and

13.1.2.5. Other agreements/arrangements which were applied, and how they work.

### **14. Exercise Reception Departure Centre (RDC)**

14.1. All participants will be welcomed at their Bulgarian border crossing point by representatives of the host nation and are outside the scope of the Exercise. Therefore, the exercise will simulate the principle of the Reception Departure Centre. Nations are invited to report to the Exercise RDC upon their arrival at the Base of Operations (BoO). The Exercise RDC will be located at the BoO or in its vicinity.

### **15. Research during the Exercise**

15.1. The Exercise provides an excellent opportunity for researchers to gather data to inform their scientific efforts.

15.2. Participating researchers are nationals of a NATO Ally or partner, and are employed by an institution based in a NATO Allied or partner country.

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<sup>4</sup> Signatory States of the MoU: Albania, Armenia, Austria, Bosnia and Herzegovina, Bulgaria, Canada, Croatia, Denmark, Estonia, Finland, Georgia, Germany, Greece, Hungary, Lithuania, Luxembourg, Republic of Moldova, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, North Macedonia, Türkiye, Ukraine, United Kingdom, United States of America.

15.3. Exercise participants are strongly encouraged to support researchers' effort when they are not directly involved in operations.

15.4. There are 39 approved research proposals for participation in the research component of the exercise.

15.5. The researchers will conduct their activities without hindering the conduct of the Exercise. The researchers will be under the overall supervision of the DISTAFF Head of Research, who will ensure they are given the opportunity to gather the necessary data. Their requests will be handled on case-by-case basis.

15.6. Researchers will be identified by their orange (EADRCC) vests and orange badges.

15.7. The list of the research topics includes: USAR, Civil-Military cooperation, Climate change, Communications, EMT, CBRN, Operational stress, Evaluation methods (not evaluation of the teams' performance) and Management.

15.8. With regards to the empirical data collection, qualitative and quantitative methods will include, but are not limited to, observation, interviews, surveys, sensors, and tests on the ground.

15.9. In regard to surveys with participants, the researchers will have two main opportunities:

15.9.1. On Monday afternoon, anywhere; and

15.9.2. Anytime on Tuesdays, Wednesday and Thursday in the Base of Operations. There will be always inactive teams on stand-by in the Base of Operations.

15.10. The researchers will test prototypes of innovative technologies for disaster response (including both physical tools and software products). The testing of prototypes, tools and software will be done to the extent possible during the exercise. Exercise participants' teams will have priority access to resources. However, the DISTAFF will strive to offer possibilities for research.

15.11. In the case of sensors' and robots testing, these will need to be in combination with response teams and – if access is limited, due to the physical location or safety reasons – the response teams will be prioritized.

15.12. Participation in surveys or interviews involving participants is their own choice, and is voluntary.

15.13. Participating researchers may be invited to present their research findings at the Exercise's Lessons Identified Conference in February 2026

## **16. Evaluation**

16.1. An independent multinational evaluation team will evaluate the Exercise. Terms of Reference for the Evaluation Team are at Annex 9.

16.2. In order to get a realistic evaluation, those involved in the planning of the Exercise will not be involved in the Exercise as players. This will ensure that Exercise activities will be as close to reality as possible.

16.3. The evaluation process will include the following stages:

16.3.1. A hot-wash after the Field Exercise on 11 September 2025 as part of phase two of the Exercise. Exercise planners, DISTAFF and team leaders will have the opportunity to

exchange views on the conduct of the Exercise. The outcome of the hot-wash will be incorporated in the EADRCC Post Exercise Report;

16.3.2. Teams' evaluation reports;

16.3.3. Evaluators' report;

16.3.4. A Lessons Identified Conference (10-11 February 2026) at the Crisis Management and Disaster Response Centre of Excellence (CMDR CoE) in Sofia, Bulgaria;

16.3.5. A Post Exercise report prepared by the EADRCC; and

16.3.6. A presentation of the EADRCC Post Exercise Report to the Resilience Committee (RC) and its Civil Protection Group (CPG).

16.4. The Heads of the Evaluation Team will submit their report on the Exercise to the EADRCC by 15 November 2025.

## **17. Next-Generation Incident Command System (NICS)**

17.1. The Next-Generation Incident Command System (NICS) is a web-based command and control platform for incidents that facilitates collaboration among first responders. Sharing of information via mobile devices in areas of disadvantaged, intermittent or limited communications as quickly as possible will contribute to saving lives, reducing loss of property and resources, and protecting the environment. The system will be especially useful in a region prone to natural disasters.

17.2. The system will be operational during the Exercise, and will be available to interested participants. Nations who want to test its capabilities are requested to contact the EADRCC at [nato.eadrcc@hq.nato.int](mailto:nato.eadrcc@hq.nato.int).

17.3. As Bulgaria is using a different coordination system to monitor crises, NICS is voluntary. To encompass that DISTAFF liaison officer being able to monitor the system will be available.

## **ANNEXES:**

Annex 1: Programme of the Exercise

Annex 2: Exercise Host nation support

Annex 3: Financial arrangements

Annex 4: Lead-in scenario

Annex 5: Exercise sites

Annex 6: Exercise area

Annex 7: Public information strategy

Annex 8: Coordination and communication

Annex 9: Terms of reference for the Exercise staff

Annex 10: Request for assistance

Annex 11: Format for daily report from LEMA to EADRCC

Annex 12: List of positions within the DISTAFF

Annex 13: List of positions within the evaluation team

Annex 14: Evaluation report format

Annex 15: List of abbreviations

Annex 16: EADRU (registration) forms

Annex 17: Bulgarian diplomatic worksheet

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## PROGRAMME OF NATO EMERGENCY MANAGEMENT EXERCISE “BULGARIA 2025”

Time	Subject
<b>Sunday 7 September 2025</b>	
<i>Arrival day</i>	
00.00 - 23.59	Arrival at the Reception and Departure Centre (RDC)
18.00 - 20.00	Coordination meeting for Exercise Support Staff
<b>Monday 8 September 2025</b>	
8.00 - 10.00	Briefings
10.00 - 11.20	Opening ceremony
11.20 - 12.00	Demo / Static display
12.00 - 13.30	<i>Lunch</i>
13.30 - 17.30	<ul style="list-style-type: none"> <li>• Guided discussion among professionals for teams (USAR, CBRN, Medical, Water Rescue)</li> <li>• Internal organisation of staff elements (DISTAFF, Evaluators, Media), OSOCC and LEMA</li> <li>• Virtual reality exercise (for staff elements, team leaders, OSOCC and LEMA) and preparation for the field exercise (teams)</li> <li>• Surveys with the participants by researchers</li> </ul>
<b>Tuesday 9 September 2025</b>	
09.00 - 18.00	Exercise
<b>Wednesday 10 September 2025</b>	
08.00 - 00.00	Exercise
13.30 - 15.30	Distinguished visitors Tour
19.00 - 00.00	Night time operations
<b>Thursday 11 September 2025</b>	
08.00 - 12.00	Exercise
15.00 - 17.00	Hot wash
18.00 - 19.00	Closing ceremony
<b>Friday 12 September 2025</b>	
<i>Departure day</i>	

## EXERCISE HOST NATION SUPPORT

### 1. General

1.1. The Republic of Bulgaria will provide support to the participants of the Exercise concerning visas, border crossings, customs control, transport, medical services, security, telecommunications, accommodation and food.

1.2. To allow for a timely and proper preparation of the Exercise host nation support arrangements, it is extremely important that participating international teams provide the Ministry of Interior of the Republic of Bulgaria, with a copy to the EADRCC, all relevant information described in this Annex. All participating teams are requested to send the required information to the organisers in a timely manner by utilising the appropriate forms available at Annex 16.

1.3. In order to facilitate the successful preparation of the Host Nation Support and for ease of reference, below is a list of the most important deadlines and forms to be used by teams and participants:

- |                                               |                                |
|-----------------------------------------------|--------------------------------|
| 1.3.1. Response teams participation           | 27 June 2025, EADRU form       |
| 1.3.2. Border crossing and Customs clearance: | 27 June 2025, EADRU form       |
| 1.3.3. Radio frequencies:                     | 27 June 2025, EADRU form       |
| 1.3.4. Accommodation and Meals                | 27 June 2025, EADRU form       |
| 1.3.5. Deployment and transportation form:    | 27 June 2025, EADRU form       |
| 1.3.6. Exercise Support Staff:                | 27 June 2025, On-line reg form |

1.4. For military participants/teams and equipment, sending nations should submit the Bulgarian Diplomatic Worksheet (Annex 17) and NATO form 302, through the diplomatic channels to the Bulgarian Ministry of Foreign Affairs, not later than 20 days prior to arrival and by e-mail to [nlcc@armf.bg](mailto:nlcc@armf.bg).

### 2. Visa support

2.1. It is of particular importance for participants who will need a visa to enter the Republic of Bulgaria (Schengen area) to indicate this on their registration forms. The Ministry of Interior of the Republic of Bulgaria, in coordination with the Ministry of Foreign Affairs of the Republic of Bulgaria, will make the necessary arrangements to facilitate the issuance of visas.

2.2. Allies and partners that need a visa for the Republic of Bulgaria can be found in the Ministry of Foreign Affairs [website](#).

2.3. Additional visa requirements may apply for transit countries.

2.4. Additional information about the procedure to obtain a visa at Bulgarian Embassies, permanent representations, diplomatic missions, consulates and consulates general abroad can be also found on-line.

2.5. Visa applications must be submitted to the Ministry of Foreign Affairs of the Republic of Bulgaria and relevant ministries no later than 8 August 2025 to allow for proper vetting.

2.6. The following procedure must be followed to obtain a visa:

2.6.1. Send an email with a copy the participants' passports simultaneously to:

- the EADRCC: [nato.eadrcc@hq.nato.int](mailto:nato.eadrcc@hq.nato.int);
- Mr. Martin Nikolov, Directorate General Fire Safety and Civil Protection (DG FSCP) of the Ministry of Interior: [mpnikolov@mvr.bg](mailto:mpnikolov@mvr.bg);

2.6.2. The EADRCC will validate the participants and issue a Visa Invitation Letter to the authorities of the Republic of Bulgaria.

2.6.3. The authorities of the Republic of Bulgaria will vet the visa request and reply accordingly.

### 3. Points of Entry

3.1. Participants arriving by road are requested to use the official Border Crossing Points (BCP)(NOTE: all vehicles must be marked with the official Exercise logo):

- BCP Vasil Levski Sofia Airport (Air Borders);
- BCP Port Burgas (Sea Borders);
- BCP Kapitan Andreevo (Land border – Türkiye);
- BCP Kalotina (Land border – Serbia);
- BCP Gyueshevo (Land border – North Macedonia);
- Border crossing Kulata-Promachon (Land border – Greece) – intra Schengen; and
- Border crossing Vidin-Kalafat (Land border – Romania) – intra Schengen

3.2. Participating teams will be escorted from the border crossing point to the Base of Operations by forces from Ministry of Interior.

3.3. Participants arriving by air are encouraged to use Vasil Levski Sofia Airport. They will be welcomed at a "Welcome Desk" by representatives from the Ministry of Interior and escorted to the Base of Operations or hotel.

3.4. A Reception and Departure Centre will be established to facilitate the arrival and subsequent departure of international response teams near the Base of Operations.

### 4. Customs

4.1. Participants have to follow the customs regulations of the Republic of Bulgaria.

4.2. National teams participating in the Exercise will have to fill in the EADRU form provided at Annex 16. The form should be signed, stamped, scanned and submitted to the Ministry of Interior of the Republic of Bulgaria for customs declaration and clearance **no later than 27 June 2025** (particular attention should be paid to the list of personnel, medical vehicles and major equipment). This form should be also sent to the following email addresses: [nato.eadrcc@hq.nato.int](mailto:nato.eadrcc@hq.nato.int) and [mpnikolov@mvr.bg](mailto:mpnikolov@mvr.bg).

4.3. National teams must bring three signed and stamped copies of the EADRU form to the Republic of Bulgaria. On their arrival at the border crossing point, the first copy will be given to the customs authorities of the Republic of Bulgaria. On their return journey, national teams will show the second copy to the customs authorities of the Republic of Bulgaria, to be compared with the first copy.

4.4. A representative of the Ministry of Interior of the Republic of Bulgaria will meet all incoming teams at the border crossing points to facilitate crossing and escort them to the Base of Operations. The Republic of Bulgaria underlined that Oslo Guidelines will be used as the legal basis for respective activities.

4.5. Participants have to follow the customs regulations of the Republic of Bulgaria. Republic of Bulgaria as a part of the European Union (EU) applies directly the Union customs legislation. In this regard, the movement of Union goods into the customs territory of the Union shall not be subject to customs clearance and supervision by the customs authorities.

4.6. OPTION 1 (EU and non-EU countries): The movement of goods in connection with NATO forces is carried out using the NATO form 302 for simplification of customs procedures, which can be used by all NATO member states in case the goods are imported by NATO structures from the respective country.

4.7. OPTION 2 (non-EU countries): As a simplification for the teams from non-EU countries, the goods which will be brought into the territory of Republic of Bulgaria from outside the EU for the Exercise could be declared for the temporary admission procedure by the Ministry of Interior.

4.8. OPTION 3 (non-EU countries): In case it is not possible to use the NATO form 302 and the non-Union goods are not declared for the temporary admission procedure by the Ministry of Interior, according to the European customs legislation, the national teams from non-EU countries participating in the Exercise will have to place the goods that they bring temporarily to the customs territory of the Union under temporary admission procedure, for which the provision of a guarantee is required.

4.8.1 For this purpose the teams from non-EU countries shall lodge electronically a standard customs declaration in the Customs Information System for Importation (MISV), in which case the guarantee of import duties and VAT is also required, or when the national teams are from third countries, that are contracting parties to the ATA Convention, they could use ATA Carnet, which is an international customs financial guarantee document.

4.9. When non-Union goods are transported from a third country to the Republic of Bulgaria, depending on the route chosen, it is possible for them to pass through Romania and Greece, where their first point of entry into the customs territory of the EU will be and where they must be placed under a customs procedure. The possibility of using the transit procedure when non-Union goods are passing through the customs territory of the Union or through Contracting Parties of the Convention on a common transit procedure (CTC) may also be taken into account.

4.9.1 The common transit procedure is used for the movement of goods between the EU Members, the EFTA countries (Iceland, Norway, Liechtenstein and Switzerland), Türkiye (since 1 December 2012), the Republic of North Macedonia (since 1 July 2015), Serbia (since 1 February 2016), the United Kingdom (since 1 January 2021), Ukraine (since 1 October 2022) and Georgia (since 1 February 2025). The procedure is based on the Convention of 20 May 1987 on a common transit procedure.

4.9.2 The common transit procedure may be used by economic operators to facilitate the movement of goods from one Contracting Party to another. However there is no obligation to use it.



4.9.3 In case of usage of the common transit procedure, the non-Union goods should be placed under an external transit procedure (T1). According to Article 226, paragraph 3, letter „a“ of Regulation (EU) No 952/2013, non-Union goods may be moved from one point to another within the customs territory of the Union under the external Union transit procedure. There are two options for placing the goods under transit procedure.

4.9.4 The first option is that the goods could be placed under transit procedure T1 at the customs office of departure where they will be brought into the customs territory of the Union to the Bulgarian customs office of destination where the goods must be cleared for temporary admission procedure.

4.9.5 The second option: given that Iceland, Norway, Liechtenstein, Switzerland, Türkiye, Republic of North Macedonia, Serbia, United Kingdom, Ukraine and Georgia are Contracting Parties to the Convention on a common transit procedure (CTC), the goods could be placed under the transit procedure T1 at a customs office of departure into the territory of one of the Contracting Parties to the Bulgarian customs office of destination.

4.10. Military personnel participating in this Exercise are not allowed to carry arms and munitions.

4.11. Vehicles transiting and entering Bulgaria must have a valid liability insurance (green card) or a comparable document confirming owner's liability for any damages. The vehicles from third countries are deemed to be declared for temporary admission with the sole act of crossing the frontier of the customs territory of the Union. In this case, there is no need to carry out additional customs formalities. At the end of a 6-month period, the means of transport should be taken out of the customs territory of the Union.

4.12. Bulgaria's customs regulations place strict limits on the amount of cash and/or precious metals that may be brought in or taken out of Bulgaria by an individual. In general, individuals may bring in or take out of Bulgaria the equivalent of up to 10 000 EUR (at the official exchange rate) without a written customs declaration. Amounts exceeding 10 000 EUR must be declared.

## **5. Transportation within the territory of the Republic of Bulgaria**

5.1. Participating teams are responsible for their own transportation between the BoO and the Exercise sites. Authorities of the Republic of Bulgaria can provide support upon request.

5.2. Teams transiting through other nations may be exempt from road tolls upon request. Please provide your itinerary to the EADRCC, by 27 June 2025 by emailing [nato.eadrcc@hq.nato.int](mailto:nato.eadrcc@hq.nato.int). The Centre will try to facilitate your transit within the respective nations.

5.3. International teams may be exempt from road tolls in the Republic of Bulgaria. Please provide your itinerary to the DG FSCP, by 27 June 2025 by emailing Martin Nikolov, [mpnikolov@mvr.bg](mailto:mpnikolov@mvr.bg).

5.4. The Republic of Bulgaria will organise transport for non-self-sufficient participants, DISTAFF, evaluators, observers and distinguished visitors.

5.5. EADRCC can facilitate toll exemption in transiting countries per request. These requests need to be included in the EADRU forms.

## 6. **Accommodation**

6.1. Teams will be accommodated at the Base of Operations in the village of Erden (43.49870, 23.30479). The self-sufficiency of the international teams is highly appreciated.

6.2. For non-self-sufficient international teams as part of the support to the participating teams during Exercise, the Host Nation (Bulgaria) will provide essential Base of Operation (BoO) infrastructure and equipment at the designated Exercise location. The following items will be made available to ensure operational readiness and accommodation for deployed teams:

6.2.1. Tents - Standard multipurpose weather-resistant tents suitable for accommodation, operational briefings, and storage;

6.2.2. Beds - Field beds, with blanket and pillow for personnel assigned to the Base of Operation;

6.2.3. Electricity Supply - Reliable electrical power provided via mobile generators and/or grid connection (where available). Power distribution boxes and cabling included for safe and effective delivery of electricity to all operational and accommodation tents. Lighting provided within accommodation and operational areas. Limited capacity for charging personal and operational electronic devices;

6.2.4. Sanitation facilities – Toilets and shower/wash facilities will be provided separately for male and female participants at a ratio of approximately 20 persons per toilet/shower/wash basin. The ratio between male and female facilities will be determined in accordance with actual participation based on registration forms;

6.2.5. Office tents – These office tents will serve as operational workspaces for team coordination, reporting, and communication during the Exercise. Allocation and layout of office tents will be coordinated through the BoO Coordination Cell, based on the number of participating teams and their specific operational requirements.

6.3. The Host Nation will be responsible for the initial set-up and maintenance of the Base of Operation's infrastructure. Participating teams are requested to liaise with the BoO Coordination Cell for any specific requirements regarding tent allocation, bed numbers, or additional needs.

6.4. This provision of basic BoO equipment is aimed at ensuring a functional, safe, and operationally effective environment for all Exercise participants.

6.5. Participating teams should also bring all necessary additional equipment, including heaters (diesel and gas heaters allowed) and/or sleeping bags and/or personal belongings etc., for their accommodation.

6.6. Vehicles and team equipment can be securely stored at the Base of Operations. The premises will be guarded 24/7 by the Ministry of Interior of Republic of Bulgaria.

6.7. Members of the DISTAFF, OSOCC (if not accommodated in the Base of Operations) evaluators and distinguished visitors are invited to make their own hotel room reservations. Special rates were negotiated for with hotel "Jitomir" (<https://hoteljitomir.com/bg-bg>).

6.8. The prices per night with breakfast included are: 56 € (110 BGN) for a single room, 66 € (130 BGN) for a double room (including city tax). MASTER CARD and VISA credit cards are accepted.

6.9. In case of non-arrival, cancellation fees of 100% of the above-mentioned room rate will be charged per night for the duration of stay scheduled. The general terms and conditions of the hotel apply.

6.10. Transportation to and from the hotels to the Exercise area will be provided by the Republic of Bulgaria. A dedicated chat channel will be created and shared with the participants from point 6.7 for coordination of the transport during the exercise.

## **7. Meals**

7.1. The organisers will provide catering for participating teams at their own expense: the costs of three daily meals will be approximately 15 Euros per day per person (5 Euros per meal). Three cooked meals, or a dry daily meal (lunch package) for the field exercise day, will be provided per day. No pork meat will be served.

7.2. Participants must indicate in the form for national teams and in the on-line registration form for Exercise staff, their intention to buy meals at the Base of Operations. The meal tickets will be prepared by the catering service upon information provided by participants.

7.3. National teams and Exercise staff can buy the meal tickets for the whole week at the Base of Operations on Sunday and Monday morning. All meals have to be paid in cash in the Bulgarian leva.

7.4. Three litres of bottled drinking water per day will be distributed to each participant free of charge. The distribution will take place each morning.

## **8. Fuel**

8.1. Fuel for participating teams will be available at gas stations in the vicinity of the City of Montana at their own expense<sup>5</sup>.

## **9. Compressed Air**

9.1. Compressed air will be provided by the Republic of Bulgaria, upon request, at the Base of Operations.

## **10. Medical**

10.1. The host nation will provide emergency medical services and dental support to all participants. At the Base of Operations, a medical post will be established and free emergency services will be provided as necessary. Additionally, ambulances with a doctor and a paramedic will be available for each operational Exercise site.

10.2. All participating teams will receive detailed briefings about the medical plan and procedures upon arrival.

10.3. All participants must have their own international health insurance.

## **11. Veterinary requirements**

11.1. The following veterinary requirements for the temporary import of search dogs to the Republic of Bulgaria apply:

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<sup>5</sup> Eligible partner nations, with prior approval, will be refunded by the EADRCC

11.2. All dogs should have either EU passports or CIS certificates together with a proof of a valid vaccination against rabies (serum test which is at least 3 months old and valid for 24 months). All dogs should have either chips or tattoos with a number. All documents should be translated into English. No animal food restrictions apply, but the food must be transported in its original package.

12. **Language requirements**

12.1. The working language of the Exercise is English. Interpretation will not be provided.

13. **Maps**

13.1. The host nation will provide all teams with necessary maps upon arrival.

14. **Safety and Security**

14.1. All participants regardless of their mode of travel (plane, train, or vehicle) will be met at the state border by a representative of the Ministry of Interior of the Republic of Bulgaria.

14.2. The Ministry of Interior will be responsible for the security and protection of Exercise participants.

14.3. The Base of Operations will be guarded on a 24/7 basis. Access to the Base of Operations will be controlled with Exercise badges.

14.4. Bulgaria will provide dedicated safety and security advisers (to the On-site Commanders at each Exercise site).

14.5. All participating teams will receive detailed briefings about the safety and security plan and procedures upon arrival. All Exercise participants will be provided with name tags that should be worn visibly at all times.

14.6. International teams **are not allowed** to use blue lights nor sirens during the Exercise.

15. **Other**

15.1. During the opening and closing ceremonies, national flags of participating nations will be displayed on the stage only. Country name tags will be provided for the line-up of the rescue teams. Flags and other visuals are not allowed in the line-up.

15.2. Free wireless internet access will be available near the office tents of the Base of Operations.

15.3. If needed, the Republic of Bulgaria will arrange SIM cards for support staff members as well as for Team Leaders and Liaison Officers, with short numbers for group members and free calls within the Exercise group.

For any questions, please contact the host nation's POC: Martin Nikolov, [mpnikolov@mvr.bg](mailto:mpnikolov@mvr.bg).

## FINANCIAL ARRANGEMENTS

1. All costs for participation in planning conferences and/or the exercise will have to be paid by the participants of the sending nations.
2. In accordance with the NATO funding policy<sup>6</sup>, for participants or teams from eligible partner countries who are not able to cover the full cost of their participation in the conferences or the exercise, limited NATO funds may be available to subsidise some costs for travel, accommodation, and meals for a limited number of partner participants.
  - 2.1. In line with the applicable NATO policy, and subject to funds availability, eligible partner country's travel and accommodation costs will be either subsidized or reimbursed on the basis of actual expenses upon presentation of relevant invoices.
  - 2.2. Subsidization or reimbursement of participation costs will only cover up to 100% of travel expenses and accommodation costs, specifically:
    - 2.2.1. Travel costs will cover land (shortest, most economical route) or air (economy) transportation to and from the location of the event; and
    - 2.2.2. Accommodation costs will cover the price of the hotel room (including taxes) and breakfast for the duration of the event, plus two days for travel (one before and one after the event to allow appropriate transport connections), for those participants who cannot be accommodated at the Base of Operations.
  - 2.3. All other expenses (including per diem, meals, transportation to and from airport or train station, incidentals, etc.) **will not be reimbursed.**
  - 2.4. Requests for financial assistance must be addressed by email to [nato.eadrcc@hq.nato.int](mailto:nato.eadrcc@hq.nato.int) no later than **27 June 2025**. The requests for financial assistance should contain dates and times of departure and return and the anticipated travel costs. It cannot be guaranteed that NATO will be able to process requests received after the above-mentioned deadline.

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<sup>6</sup> AC/98(EAPC)N(2012)0010-MULTIREF

**LEAD-IN SCENARIO  
FOR THE NATO EMERGENCY MANAGEMENT EXERCISE  
“BULGARIA 2025”**

**1. AIM**

1.1. To lead the participants into the exercise scenario by providing context and background, and illustrating some of the complex challenges they will need to respond to in the Exercise.

1.2. The scenario will continue to evolve until and during the Exercise. The detailed scenario will be controlled by the DISTAFF and used for detailed injects into the Exercise play.

**2. OBJECTIVES**

2.1. Increase participants' awareness of a complex hybrid emergency.

2.2. Challenge a variety of international responders at the strategic and operational levels to tackle a wide range of simultaneous, complex emergencies, in a coordinated way.

2.3. Promote discussions on NATO's role when supporting Allies and partners in countering complex threats over short- and mid-term periods.

2.4. Demonstrate the need for close international cooperation on complex threats to civilian populations, and familiarize participants with different toolboxes available for response (possibilities and limits).

**3. BACKGROUND**

3.1. The Republic of Bulgaria is situated in a region that is particularly vulnerable to temperature increase, extreme precipitation and to the increased frequency of extreme weather events, such as droughts and floods.

3.2. According to research conducted by the Department of Meteorology, National Institute of Meteorology and Hydrology at the Bulgarian Academy of Sciences (NIMH-BAS), annual air and water temperature is increasing; rainfall patterns are also changing, reducing overall precipitation and the total water reserves of the country. Furthermore, there is a trend toward increased frequency of extreme events and disasters, as demonstrated by frequent occurrences of heavy rainfalls, heat and cold waves, floods and droughts, windstorms, forest fires, and landslides.

3.3. The risks inflicted by these events lead to loss of human life or cause considerable damage, both nationally and transboundary. These changes affect society and its citizens as well as the economy as a whole. The risk is greater for the poorer, less prepared and more vulnerable segments of the society – like in the region of Montana, where the population includes sizeable vulnerable groups who are in a less favourable position than the rest of the country. They are exposed to health effects, including heat-related health risks, cardiovascular diseases and strokes in summer (especially in urban heat islands), and emergency weather-related health effects.

3.4. The impacts of extreme weather events are exacerbated by the region's infrastructure, which has not adapted to temperature extremes and cannot withstand extreme weather, notably floods and landslides. The most vulnerable infrastructure is the national road network, including roads and engineering structures such as bridges. Railway infrastructure in the Montana region is also vulnerable, especially in summer, when extreme

heat can cause rail buckling and disruption of operations. These challenges may cause sudden and long-lasting disruptions of operation and restricted accessibility to the population and emergency responders.

3.5. Bulgarian citizens indicate high trust in the national authorities' capacities to respond to emergencies. However, natural disasters and complex emergencies are increasingly exploited by adversaries as part of a hybrid toolbox to influence public opinion in Bulgaria and other NATO Allies and EU Members. This hybrid threat aims to destroy unity among Allies, test nations' resolve to support each other, destabilise the domestic situation in Allied nations and nurture a feeling of insecurity, divide public opinion and destroy citizens' trust in the national institutions' capacity to cope with security challenges.

#### **4. LEAD-IN**

4.1. The region of Montana (and most of Bulgaria) is affected by an extreme prolonged heatwave since mid-July (E-60<sup>7</sup>), with temperatures exceeding 40°C (104°F).

4.2. The power grid is overloaded due to the widespread use of air-conditioning to cope with the heat. At the same time, low levels of water in the Danube River have reduced the output of Bulgaria's power plants in Kozloduy to 60%, as there is not enough cooling water for full power.

4.3. Hospitals in the region are treating a lot of people with heat-related complaints, including heat stroke, dehydration, and hypertension. Most of these patients are part of vulnerable groups, namely elderly persons and children.

4.4. As of 5 September (E-3), a low-pressure area is developing over the region of Vidin and western parts of the region of Montana. The national Met Office issued severe weather (heavy rain) warnings for Vidin and the western part of Montana.

4.5. On 6 September (E-2) at 06:19 local time (UTC/GMT+3), an earthquake of 7.2 Moment Magnitude scale (Mw) occurred in the Republic of Bulgaria.

4.6. This has caused severe damage to the Municipality of Montana (110km north of Sofia) and the region. Strong aftershocks have been recorded and are causing subsequent damage and chaos. There are unconfirmed reports that the earthquake has damaged the Kozloduy Nuclear Power Plant (75km from the epicentre), which is leaking radiation.

#### **5. REQUEST FOR INTERNATIONAL ASSISTANCE**

5.1. Following the devastating earthquake on 6 September 2025, 06:19h UTC, with a magnitude of 7.2 on the Moment Magnitude scale (Mw) in Montana, and in anticipation of extreme precipitation in the region in the day ahead, the Republic of Bulgaria is requesting international assistance through international mechanisms, including EADRCC.

5.2. In their request, the Bulgarian authorities are reporting the following situation:

- A significant number of buildings have been damaged, including several hospitals and medical centres. The number of victims is not yet known, but up to 12000 persons may be affected. Roads and train tracks have been severely damaged, and the population trying to leave the zone is stuck on various roads;
- Many aftershocks still cause subsequent damage, and the population is afraid to re-enter their houses;

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<sup>7</sup> E-60: start date of the exercise execution minus 60 days; 8 September – 60 days = 10 July 2025.

- Water supply, electricity and communication means are severely affected and for the most part not operational;
- The national Meteorology Office issued severe weather (heavy rain) warnings for the region; flash floods can be expected.

5.3. Requested assistance:

- USAR teams;
- CBRN teams;
- Medical teams ;
- Water rescue teams;
- Deployed Medical (military) Treatment Facilities (MTFs);
- Water purification and distribution;
- Deployment of prototype equipment to work alongside first responders;
- Communications equipment to reestablish a radio backbone communication network;
- Mobile generators;
- Possibility for cooling zones next to hospitals or elderly people's homes;
- Shelter for displaced victims;
- Assessment capabilities to inspect a dam underwater;
- Assessment to advise on stabilization of cultural heritage, such as Roman ruins and old excavations;
- Capabilities for aerial and underwater video assessment (drones);
- Airfield and forward air traffic controller capabilities (if BG agrees);
- Mobile air conditioning units to establish cool zones in shelters, hospitals and homes for elderly.

The NATO EADRCC is in close contact with the Bulgarian authorities to obtain further updates. The Republic of Bulgaria will suggest points of entry following further assessment of road conditions leading into the stricken area



## EXERCISE SITES

### SITE 1: Misfortune Town

Destroyed multi-story building, shopping centre, shops, community centre. Highway accident and train accident.

**GPS coordinates:** 43.40849, 23.24089

**Road distance from the Base of Operations:** 14,6 km

**Exercise elements at this site:**

- urban search and rescue
- rope rescue
- traffic accidents (cars/train)
- mass casualty
- CbRN
- water search and rescue
- emergency medical teams
- cultural heritage



**SITE 2: Hotel International**

Destroyed multi-story hotel building, summer restaurant and two floor parking.

**GPS coordinates:** 43.40197, 23.23391

**Road distance from the Base of Operations:** 15,5 km

**Exercise elements at this site:**

- urban search and rescue
- rope rescue
- mass casualty
- CbRN
- emergency medical teams
- cultural heritage





### **SITE 3: Neochim Plant**

Destroyed chemical plant with underground level, surroundings and tanks with casing.

**GPS coordinates:** 43.40666, 23.23704

**Road distance from the Base of Operations:** 14,7 km

**Exercise elements at this site:**

- urban search and rescue
- rope rescue
- traffic accidents (cars/train)
- mass casualty
- CbRN
- emergency medical teams



#### **SITE 4: Ogosta Dam**

Activated landslide over parking, destroyed hut and storage building, workers using ropes at the tower.

**GPS coordinates:** 43.40048, 23.20364

**Road distance from the Base of Operations:** 18 km

**Exercise elements at this site:**

- rope rescue
- water search and rescue
- emergency medical teams





**SITE 5: Tunnel of Erden**

Collapsed tunnel, car accidents with people trapped.

**GPS coordinates:** 43.49654, 23.30185

**Road distance from the Base of Operations:** 1,8 km

**Approximate length:** 750 m

**Exercise elements at this site:**

- urban search and rescue
- shoring
- traffic accidents
- mass casualty



**SITE 6: Museum**

Damaged one-story building, museum.

**GPS coordinates:** 43.44680, 23.00196

**Road distance from the Base of Operations:** 36,6 km

**Exercise elements at this site:**

- urban search and rescue
- emergency medical teams
- cultural heritage





## EXERCISE AREA



## PUBLIC INFORMATION STRATEGY

1. The final Public Information Strategy will be available with the Final Exercise Instructions.
2. The aim of the Public Information Strategy is to provide information about the exercise to real-world media as well as to nations and relevant international organisations.
3. Before the exercise, the tools listed below will be available to provide advance material and information to the real-world media. This will be done in close collaboration and agreement with the Republic of Bulgaria to ensure that all parties provide the same message.
4. The EADRCC will ensure that the information regarding the exercise will be accessible on the NATO public website through the following link:  
[https://www.nato.int/cps/en/natohq/news\\_234786.htm](https://www.nato.int/cps/en/natohq/news_234786.htm)
- 4.1. Journalists planning to attend the exercise should contact the NATO Press Office at [press@hq.nato.int](mailto:press@hq.nato.int).
- 4.2. Detailed information about accreditation will be issued together with the initial press release.
5. **Press releases** will be issued simultaneously by NATO and the Republic of Bulgaria's authorities.
- 5.1. An initial press release, providing basic information to the media and the public, will be issued on 8 August 2025. This press release will include an accreditation form as established by the Republic of Bulgaria's authorities as well as information on the visa procedures required to enter the country.
- 5.2. The press release will be distributed by:
  - 5.2.1. NATO - through its media communication channels,
  - 5.2.2. the authorities of the Republic of Bulgaria.
- 5.3. A final media advisory will be released to the accredited journalists by the Republic of Bulgaria's authorities.
6. **Media activities and arrangements:**
- 6.1. The exercise webpage will be updated frequently, providing information on the conduct of the exercise, video and photo content.
- 6.2. Real-world media can participate at the opening and closing ceremonies. NATO will provide real-world media with visual credentials, so that they are clearly identifiable.
7. NATO and the Republic of Bulgaria will ensure that real-world journalists will have interview opportunities with officials.
8. **A press conference** for real-world media will be arranged at Base of Operations on 8 September 2025, immediately following the end of the opening ceremony.



## COORDINATION AND COMMUNICATION

### 1. Coordination

1.1. The designated emergency operation centre of the affected state's government is known internationally as the Local Emergency Management Authority (LEMA). As agreed in the EAPC Policy on "Enhanced Practical Cooperation in the Field of International Disaster Relief"<sup>8</sup>, national teams will remain under their own control while deployed to the stricken nation, but under operational direction of the LEMA. Also, On-Site Operations Co-ordination Centre (OSOCC) can be established to assist the local government authorities in co-ordinating international assistance. The Head of the OSOCC will be called OSOCC Manager.

1.2. All relief and rescue actions will remain the responsibility of the receiving state. The LEMA will be the tasking authority. The Head of the LEMA will be called the LEMA Commander. The LEMA will operate as the strategic and operational control centre for national and international resources, while the OSOCC, will act as the coordinator for all international assistance. Therefore, cooperation between these two entities is of the utmost importance. For that purpose, the OSOCC will be deployed and physically located near the LEMA.

1.3. The OSOCC methodology is distinct from other functional organizational models as its functions and cells are expected to operate with a large degree of autonomy, servicing primarily the OSOCC's clients, rather than reporting to the UNDAC Team Leader. In particular, coordination cells linked to the Operations Function of an OSOCC may, in many cases, be separated from the main OSOCC facility.

1.4. Many countries have adopted components from the OSOCC concept and integrated them into their national contingency plans. For example, Emergency Medical Team (EMT) coordination will, in many cases, be nationally led as part of the Ministry of Health (MoH) emergency planning and may be operational even before the OSOCC is fully functional. Other operational coordination cells normally associated with the OSOCC, like the Reception and Departure Centre (RDC) or the Urban Search and Rescue (USAR) coordination cell (UCC), may also be operationalized and managed by national authorities and be the natural point of contact for international relief teams.

1.5. In these cases, the OSOCC may only be supporting these coordination cells with staff, equipment, and information management and analysis capacities. The coordination cells will report directly to the respective Government body, while links with the OSOCC will be maintained and information shared for the OSOCC's overall analysis of needs and response. In order to be able to accomplish the co-ordinator role, Liaison Officers (LOs) from all international teams will receive tasking requests and direction from the Urban Search and Rescue Coordination Cell (UCC). The most experienced international team leader may be requested to lead the UCC.

1.6. The main tasks of the international Liaison Officers will be:

1.6.1. To inform the UCC on the composition and capabilities of their national teams;

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<sup>8</sup> EAPC(C)D(98)10(Revised)

1.6.2. To assist in the planning for the optimal use of all international resources (tasks, rotation, etc.);

1.6.3. To serve as a point of contact between their teams and the UCC/OSOCC.

1.6.4. To inform the UCC about all activities undertaken during the operations conducted by their team(s) (progress, problems encountered, solutions for the problems, assistance needed, etc.); and

1.6.5. To provide team leaders with taskings from the UCC.

1.7. For this Exercise, within the Chain of Co-ordination, Command and Control, four functional levels have been identified:

1.7.1. The Policy Level, which assesses the situation and decides on the role of the entire rescue operation, based on applicable laws and operational procedures;

1.7.2. The Strategic Command, which decides on the level of preparedness and the operational framework. In addition, this functional level has the responsibility for the strategic and tactical use of all resources, national as well as international. This functional level is carried out by the Government of the Republic of Bulgaria in conjunction with the LEMA;

1.7.3. The Operational Command is executed by the LEMA in close cooperation with the OSOCC. Tasking and orders are given to different international and national teams.

1.7.4. The On-Site Command, which conducts the integrated command of one ongoing operation within the operational framework provided by the LEMA, and co-ordinates the response efforts of the teams on site. Each operational site needs its On-Site Commander;

1.8. The Team Leaders work at the tactical level and report to the On-Site commander and their national authorities.

1.9. The LEMA Commander decides on the use of available resources in accordance with operational plans. Based on available resources, LEMA will either (a) issue an order to deploy national team(s); or (b) issue a request for deployment of international team(s) to the UCC.

1.10. All relevant information (location, task(s) as well as assigned national and/or requested international resources) will be provided to the On-site Commanders so that they can carry out the tasks described above.

1.11. Every Team Leader, prior to deployment, has to agree to the tasks assigned, based on the skills of the team and the available equipment.

1.12. Team Leaders have to report the results of their operations to the On-Site Commander as well as to the UCC/OSOCC through the Liaison Officers (LO).

## **2. Joint Air/Drone Operations Coordination Cell**

2.1. The LEMA shall have direct control over the Joint Air/Drone Operations Coordination Cell (JADOCC). This cell will gather all national and international air asset and drone capabilities. It will also deconflict helicopter and drone operations.

2.2. The LEMA tasks the JADOCC with what team (national or international) to deploy. It must not only take into account the required capability, but also the safety and security implications spawning from the requested operation.

2.3. Upon request, and approval by LEMA, the OSOCC can also request the use of the JADOCC capabilities.

### 3. Communications

3.1. All the Exercise communications will be conducted in English only.

3.2. International teams and the Republic of Bulgaria's teams are expected to bring and use their own communication means for internal (tactical) communication. Internal communications can be conducted in other languages.

3.3. Permission from the Host Nation is necessary for the use of one's own communication equipment for internal communications.

3.4. The host nation will coordinate the use of frequencies by the international and national teams.

3.5. In accordance with the "Procedures for the Use of the Euro-Atlantic Disaster Response Unit (EADRU) in International Disaster Relief", participating nations should provide the Republic of Bulgaria with all the information concerning the means of communication (frequencies, technical details, etc.) to be used. Accuracy of such information is vital to the success of any consequence management mission.

3.6. All related data should be sent to the host nation **no later than 27 June 2025** with an info copy to the EAD RCC. This requirement for coordination of frequencies is emphasised in the Tampere Convention on the "Provision of Telecommunication Resources for Disaster Mitigation and Relief Operations".

3.7. The Republic of Bulgaria will communicate the working and backup channel frequencies to the participating teams **no later than 01 August 2025**.

3.8. The OSOCC, UCC, EMTCC, JADOCC and international Liaison Officers will be equipped with communication equipment provided by Technical Assistance Support Team (TAST: Luxembourg and Finland) for the duration of the Exercise. All equipment must be signed, accounted for and returned in good condition at the same place.

3.9. The LEMA, On-Site Commanders and Safety Officers shall use their national communication systems.

3.10. The DISTAFF and the Evaluation Team will receive secured communication equipment from the TAST for their internal coordination. The DISTAFF and the Evaluation Team can agree to also use smartphones, including chat functions like Viber and WhatsApp for their internal communications.

3.11. Additionally:

3.11.1. The Base of Operations and the Exercise sites have internet coverage.

3.11.2. Participants from EU members benefit the 'Roam like at home'<sup>9</sup> policy; they can use their smartphones to call, text and use mobile data just like they do in their home countries.

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<sup>9</sup> 'Roam like at home' is automatically activated whenever you use your phone abroad in any of the 27 EU members, as well as Iceland, Liechtenstein and Norway.

3.11.3. For the participants from non-EU countries, limited number of mobile phones and SIM cards will be available. These SIM-cards will be issued on 8 September 2025 at the Base of Operations.

#### 4. Reporting

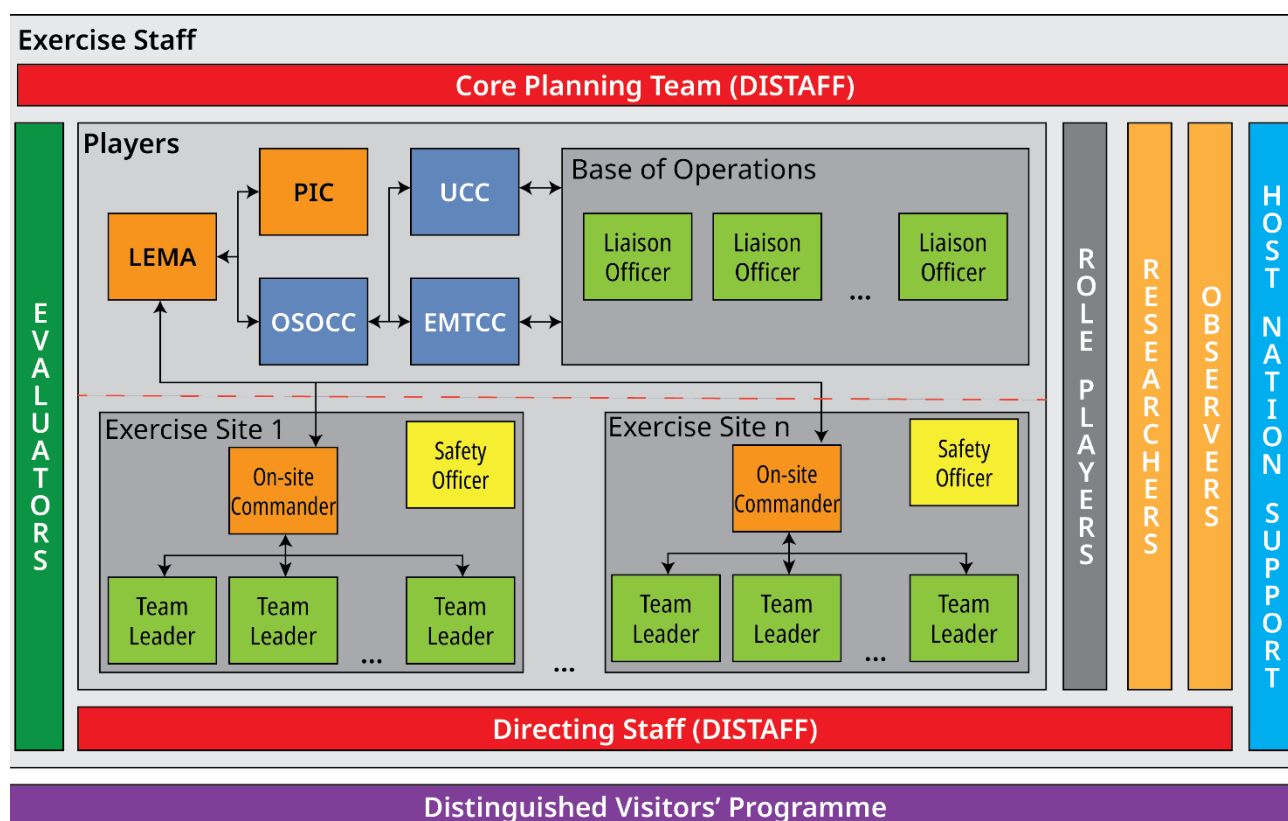
4.1. The LEMA will submit daily reports to the EADRC. These reports should be formatted as per the “Format for daily report from LEMA to EADRC” at Annex 11.

4.2. Reports have to cover a 24-hour period from 12:00h (UTC/GMT+3) to 11:59h (UTC/GMT+3), and should reach the EADRC not later than 16:00h (UTC/GMT+3).

4.3. The OSOCC will submit its daily reports, covering the past 24 hours, to the LEMA not later than 12:00h (UTC/GMT+3). The OSOCC guidelines should be utilised.

4.4. All written communications, which will be transmitted during the Exercise, must carry the first line identifier “**Exercise - BULGARIA 2025 - Exercise**”. The last line of the message should read “**Exercise - Exercise - Exercise**”.

4.5. All reports will be posted on the “Virtual OSOCC” website<sup>10</sup>.



<sup>10</sup> <https://vosocc.unocha.org>

## TERMS OF REFERENCE FOR THE EXERCISE STAFF

### 1. Introduction

1.1. Exercise "BULGARIA 2025" will be an opportunity to test and exercise the procedures of the Euro-Atlantic Disaster Response Capability. This will include the Standard Operating Procedures for the Euro-Atlantic Disaster Response Co-ordination Centre (EADRCC) and the procedures for the use of the Euro-Atlantic Disaster Response Unit (EADRU) in International Disaster Relief.

1.2. Exercise staff (DISTAFF and Evaluators) should be familiar with the following basic documents:

- Enhanced Practical Cooperation in the Field of International Disaster Relief (EAPC(C)D(98)10(Revised));
- Procedures for the use of the Euro-Atlantic Disaster Response Unit in International Disaster Relief (EAPC(SCEPC)WP(99)2, REV 1);
- Civil Emergency Planning Exercise Policy (EAPC(SCEPC)D(2004)0003-REV3);
- Guidelines for the planning, conduct and evaluation of international exercises, non-binding (AC/98(EAPC)N(2019)0001-REV1);
- Oslo Guidelines on the Use of Military and Civil Defence Assets in Disaster Relief; and
- The Exercise Instructions for Exercise "BULGARIA 2025".

1.3. Exercise staff should register by using the following on-line registration form: [link](#). Every member of the Exercise staff will have to choose a position within the DISTAFF or the Evaluation team by referring to the list of positions for each category ("List of positions within the DISTAFF" at Annex 12 and "List of positions within the Evaluation Team" at Annex 13).

### 2. Directing Staff (DISTAFF)

2.1. Objective: The success of the Exercise depends on DISTAFF's ability to create a realistic scenario, to prepare challenging but safe Exercise sites, and to control the Exercise.

2.2. Composition of the team: DISTAFF will be composed of the head of DISTAFF, deputies and team members in the DISTAFF HQ and at the Exercise sites, with responsibilities detailed in the list of positions ("List of positions within the DISTAFF" on page at Annex 12).

2.3. Roles and responsibilities:

2.3.1. The head of DISTAFF will supervise the implementation of the list of events and is responsible for keeping the Exercise on track. After the Exercise, the Head of DISTAFF will send the lessons identified to the head of the Evaluation Team and to EADRCC, no later than 1 October 2025.

2.3.2. The DISTAFF members will support the Head of DISTAFF in controlling the Exercise by providing feedback and keeping the play within the limits established by the scenario.

2.3.3. The DISTAFF members deployed at sites are expected to work under any weather condition and during night time operations (until 23:00). They will:

- Conduct and update risk assessments for all Exercise areas;
- Collaborate with the local counterpart and instruct local Safety Officers on their responsibilities and authority;
- Ensure that there is a Safety Officer at each Exercise site;
- Conduct safety briefings for role players, evaluators, media, and distinguished visitors regarding safety regulations at the Exercise locations;
- Ensure protective equipment is available and used correctly;
- Monitor safety procedures and intervene when necessary;
- Coordinate with medical teams and ensure first aid stations are strategically placed;
- Have an emergency evacuation plan and be prepared to act in case of incidents.

2.3.4. DISTAFF members will be assigned to sites according to their expertise (they should not expect to observe their national teams).

### **3. Evaluation team**

3.1. Objective: The objective of the Evaluation Team is to provide an independent evaluation of activities and current procedures used by the Euro-Atlantic Disaster Response Coordination Centre, and make recommendations for their improvement.

3.2. Composition of the Evaluation Team: The team will be composed of a head, deputies and team members with responsibilities detailed in the list of positions ("List of positions within the Evaluation Team" at Annex 13).

3.3. Roles and responsibilities:

3.3.1. During the Field Exercise, 8<sup>th</sup> to 11<sup>th</sup> September, the evaluators will evaluate the activities in the Local Emergency Management Authority and the OSOCC. They will also monitor and evaluate the activities of the various national teams of the EADRU, civil-military cooperation, and co-ordination between the LEMA and participating national disaster relief and rescue teams.

3.3.2. After the Field Exercise, the evaluators will prepare a report. This report shall be forwarded to the EADRCC, no later than 15 October 2025.

3.3.3. In order to provide an independent evaluation, evaluators will have access to all information and activities.

## REQUEST FOR ASSISTANCE

To:	Euro-Atlantic Disaster Response Coordination Centre (EADRCC)	
Duty phone:	Katrien Vanhamme M +32 478 62 02 65 Martin Ivanov M +359 896 24 77 68	Number of Pages [ 2 ]
E-mail:	<a href="mailto:nato.eadrcc@hq.nato.int">nato.eadrcc@hq.nato.int</a>	
Date/Time (DTG)	6 September 2025 at 10.00 UTC	
Subject:	<b>Request for Assistance from the Republic of Bulgaria</b>	
From:	Name :	24/7 PoC of DGFSCP – National Operations Centre
	Organization:	Directorate General Fire Safety and Civil Protection of the Ministry of Interior
	E-mail:	<a href="mailto:fscp-noc@mvr.bg">fscp-noc@mvr.bg</a>
1.	Type: Earthquake with magnitude 7.2	
	Date and time: 6 September 2025 at 06:19 GMT	
	Location of the Disaster: Northwestern Bulgaria, vicinity of Montana	
	<p><b>Initial emergency:</b>  <u>On 6 September (E-2) at 06:19 local time (CET+1), an earthquake of 7.2 Moment Magnitude scale (Mw) occurred in Bulgaria. This has caused severe damage to the Municipality of Montana (110km north of Sofia) and the region. Strong aftershocks have been recorded and are causing subsequent damage and chaos. There are unconfirmed reports that the earthquake has damaged the Kozloduy Nuclear Power Plant (75km from the epicentre).</u></p> <p>Background information:</p> <ul style="list-style-type: none"> <li>The region of Montana (and most of Bulgaria) is affected by an extreme prolonged heatwave since mid-July (E-60), with temperatures exceeding 40°C (104°F).</li> <li>The power grid is overloaded due to the widespread use of air-conditioning to cope with the heat. At the same time, low levels of water in the Danube River have reduced the output of Bulgaria's power plants in Kozloduy to 60%, as there is not enough cooling water for full power.</li> <li>Hospitals in the region are treating a lot of people with heat-related complaints, including heat stroke, dehydration, hypertension. Most of these are elderly and children.</li> <li>As of 5 September (E-3), a low-pressure area is developing over the region of Vidin and western parts of the region of Montana. The national Met Office issued severe weather (heavy rain) warnings for Vidin and the western part of Montana.</li> </ul>	
2.	<p><b>Consequences:</b></p> <ul style="list-style-type: none"> <li>A significant number of buildings have been damaged, including several hospitals / medical centres. The number of victims is not yet known, but up to 12000 persons may be affected. Roads and train tracks have been severely damaged, and the population trying to leave the zone are stuck on various roads.</li> <li>Many aftershocks still cause subsequent damage, and the population is afraid to re-enter their houses.</li> </ul>	

	<ul style="list-style-type: none"> <li>Water supply, electricity and communication means are severely affected and for the most part not operational. A suspended airport in the area may have been damaged, it is unclear if there is a possibility of reopening the airfield and use it as a possible entry for assistance.</li> <li>The national Met Office issued severe weather (heavy rain) warnings for the region; flash floods can be expected.</li> </ul>	
3.	<b>National response:</b> National rescue teams and assets are mainly focused on the rescue activities in Montana. Due to the exhausted capacities and in light of the heat, additional humanitarian assistance is necessary.	
4.	<b>Assistance required in the order listed</b> (1 <sup>st</sup> being highest priority) <ul style="list-style-type: none"> <li>USAR teams</li> <li>CbRN teams</li> <li>Medical teams</li> <li>Deployed Medical Treatment Facilities</li> <li>Water rescue teams</li> <li>Water purification and distribution</li> <li>Communications equipment to re-establish a radio backbone communication network</li> <li>Deployment of prototype equipment to work alongside first responders</li> <li>Mobile generators</li> <li>Possibility for cooling zones next to hospitals or elderly people's homes.</li> <li>Shelter for displaced victims</li> <li>Assessment capabilities to inspect a dam underwater</li> <li>Assessment to advise on stabilization of cultural heritage as Roman ruins and old excavations</li> <li>Capabilities for aerial and underwater video assessment (drones)</li> <li>Airfield and forward air traffic controller capabilities (if BG agrees)</li> <li>Mobile air conditioning units to establish cool zones in shelters, hospitals and homes for elderly</li> </ul>	
5.	<b>Point of Entry:</b> <ul style="list-style-type: none"> <li>Road check points: <ul style="list-style-type: none"> <li>All border crossing points are operational.</li> </ul> </li> <li>Airport: <ul style="list-style-type: none"> <li>Vasil Levski Sofia Airport (IATA : SOF, IACO : LBSF)</li> </ul> </li> </ul>	
6.	<b>Point of Delivery:</b> The Base of Operations for all the international teams will be in the village of Erden (43.49870, 23.30479)	
7.	<b>Services of experts (indicate speciality and for how long)</b>	
7.1	Experts Public Information	5 days
7.2	Experts Inland Transportation	5 days
7.3	Experts Civil Protection	5 days
7.4	CBRN Experts	5 days
7.5	Communication Experts	5 days



<b>7.6</b>	OSOCC Experts	5 days
<b>7.7</b>	Evaluation team	5 days
<b>7.8</b>	Researchers	5 days
<b>8.</b>	<b>Operational Point of Contact in the affected area</b>	
Name:	24/7 PoC of DGFSCP – National Operations Centre	
Organization:	Directorate General Fire Safety and Civil Protection of the Ministry of Interior	
E-mail:	<a href="mailto:fscp-noc@mvr.bg">fscp-noc@mvr.bg</a>	

## FORMAT FOR DAILY REPORT FROM LEMA TO EADRCC

### Exercise - BULGARIA 2025 - Exercise

To : EADRCC  
E-mail : [nato.eadrcc@hq.nato.int](mailto:nato.eadrcc@hq.nato.int)  
Name, Mobile : Katrien Vanhamme, +32 478 62 02 65  
: Martin Ivanov, +359 896 24 77 68  
From : LEMA – the Republic of Bulgaria  
Subject : Daily Report (covering the period [xx] 12:00h until [yy] 11:59h)  
Report No. :  
Prepared by : *[Name/Rank (if applicable) of the drafter and/or originator of the report]*  
Phone : *[Phone number of the drafter/originator of the Report]*

Evolution of the situation : Development of the general situation as assessment results become available (forecasts, situation in affected countries and provinces, casualties, evacuees, damages, etc.);

National Response : The national response (relief, CBR consequence management and rescue operations carried out by national bodies and units involved in reconstruction efforts as well as political decisions taken; national measures taken to facilitate implementation of international assistance (customs facilitation, etc.))

International Response : International response (offers for assistance, relief items delivered, units deployed, etc., also on bilateral basis which the EADRCC might not be aware of)

Updates on Needs : Updates on needs (new needs arising, present needs fulfilled, changes in prioritisation of needs, etc.); and

New problems : Description of new problem areas

Media : Media coverage (news clips from national, regional and international sources, etc.).

Miscellaneous : Any other relevant information

### Exercise/Exercise/Exercise

### LIST OF POSITIONS WITHIN THE INTERNATIONAL DISTAFF

The table does not include the national DISTAFF members.

Position	# staff needed	Location	Requirements	Position assigned to
Head DISTAFF	1	DISTAFF Headquarters (HQ)	Overall responsible for the scenario execution	Friedrich Brohs
Deputy head DISTAFF	1	HQ	Assist running the scenario, be able to operate radio after short training, basic computer skills	
Communications and logging	2	HQ	Communicate in English, the task will focus on maintaining communication with the sites and the other locations, log activated injects and their responses, keep track of team deployment	
Virtual and social media assistants (will specify better as the MSEL develops)	2	HQ	Computer skills, knowledge of social media, cyber-security/ cyber-threat will be an asset. Follow up on responses to injects related to resilience and what has to be played virtually, including media and possible information threats	
Head of logistics	2	HQ and deployed as necessary	This role requires working closely with the host nation to ensure that vehicles are available to deploy DISTAFF prior to site setup, make sure all deployed DISTAFF is brought back and, if rotation is needed, do rotations, make sure food and equipment will be made available	Christian Krol/ Thomas Penner
LEMA	2	LEMA	Will follow the injects and responses at LEMA, keep the DISTAFF up to date on the situation.	
OSOCC	2	OSOCC	Will be in the OSOCC and follow the situation: what injects are received by the OSOCC, how does the information flow work	Chris van Duuren

<b>Position</b>	<b># staff needed</b>	<b>Location</b>	<b>Requirements</b>	<b>Position assigned to</b>
Deputy head of logistics	1	HQ and deployed as necessary	Will assist the head of logistics, with basically the same tasks; maintain a reserve transport capacity in coordination with the host nation to enable “troubleshooting”	
Base of operations	2	BoO	Keep track of teams in camp and team deployment	
Role player Coordinator	1	HQ, deployed if necessary	Works closely with the host nation role player coordinator. Maintain an overview on the number of role players available, as well as how long before they can be redeployed, track logistics requirements (food, water, shelter, sanitation, transport) and communicate possible problems	
Safety and health Coordinator	1	Deployed to sites	Will work with on-site commanders and local safety officers to ensure a safe exercise	
Head USAR	1	Develop and deploy to USAR sites (including rope rescue)	Will work closely with the host nation during the preparation phase: to develop the scenarios and communicate requirements for set up; will assist during the Exercise in setting up the sites, brief other USAR DISTAFF if multiple USAR sites are run in parallel and decide who can go where. Will focus on site setup and running the main USAR site, may assist other USAR DISTAFF in set up so they can then run the sites individually	Lars Hillerström

<b>Position</b>	<b># staff needed</b>	<b>Location</b>	<b>Requirements</b>	<b>Position assigned to</b>
DISTAFF USAR	6	Deploy to USAR sites as required by the scenario	USAR background or rope rescue background if possible, not to assess or work in the site, but allows to answer questions better and assess any situation, must not use own experience to direct work or assess teams. USAR DISTAFF will be briefed by the lead USAR DISTAFF in various sites and assist running the sites. Most likely the head of USAR will help setting up sites and then DISTAFF will finish working closely with host nation DISTAFF, report site progress and closure of site to HQ	
Head CBRN	1	Develop and deploy CBRN sites	Develop CBRN sites in close cooperation with the host nation, help setting up sites, brief other international CBRN DISTAFF to finish running sites after start, closely monitor when working with real radioactive sources, provide suggestions for simulation	Juozas Joneikis
DISTAFF CBRN	4	Deploy to CBRN sites	CBRN background, if possible, not to direct work, but in order to better assess situational development must not use own experience to direct work or assessment teams. CBRN DISTAFF will be briefed by lead CBRN and host nation DISTAFF; follow running the CBRN sites after setup with lead CBRN; work closely with host nation; report progress and site closure back to HQ	

<b>Position</b>	<b># staff needed</b>	<b>Location</b>	<b>Requirements</b>	<b>Position assigned to</b>
Head Water Rescue (WR)	1	Deploy to WR sites	Closely work with the host nation DISTAFF to develop WR scenarios and the sites to let teams perform. Suggest simulation and coordinate with host nation DISTAFF the requirements. Brief other WR DISTAFF to finish running sites after set up when running in parallel or over large areas.	Michael Berna
WR DISTAFF	4	Deploy to WR sites	WR background, if possible, not to direct work, but to better assess situations, not to assess teams. WR DISTAFF will assist the lead and after briefing may finish running WR sites running in parallel or spread out. MUST track role players and make sure all are capable of performing in water, as well as their proper equipment (as specified by lead WR and host nation, e.g. life vest, if in water for long time appropriate suite, ...) report progress and site closure.	
Head MEDICAL DISTAFF	2	HQ, deploy to sites	Plan scenarios and the resources required to keep medical teams busy, communicate the needs to the host nation, work closely with the host nation about how to best use role players and moulage, as well as other assets to maximize the benefit for medical teams.	Catherine Bertrand Hadrian Borcea
Medical DISTAFF (depends on number of medical teams)	3	Deploy to sites	Will be briefed by the medical lead DISTAFF on what teams may need and in cooperation with host nation and other DISTAFF that may be on site for other fields (CBRN, USAR, WR,...)	

<b>Position</b>	<b># staff needed</b>	<b>Location</b>	<b>Requirements</b>	<b>Position assigned to</b>
DISTAFF joint command	2	Sofia	The DISTAFF will provide feedback about the injects that reach Sofia from the field and about actions taken, initiate new injects	
Simulated press DISTAFF	4	HQ, deploy to sites	The simulated press DISTAFF will help to develop media injects and supervise the media role players in implementing the injects. Some examples are interviews, press conference, social media posts.	
Head Research	1	HQ, deploy to sites	Closely work with the DISTAFF to develop research opportunities. Keep track of the research teams in the BoO and team deployment.	Martin Ivanov
Research DISTAFF	1	HQ, deploy to sites	Support the Head of Research	Sabina Nedkova
Total	47			

### LIST OF POSITIONS WITHIN THE INTERNATIONAL EVALUATION TEAM

The table does not include the national evaluation members.

<b>Role</b>	<b>Location</b>	<b>Responsibilities</b>	<b>Required skills/knowledge</b>	<b>Position assigned to</b>
Head of Evaluation	BoO and all locations	Responsible for the overall evaluation of the Exercise, including on-site evaluators. Organize the evaluation team according to their skills and competencies. Prepare the evaluators with expectations, requirements and forms prior to the Exercise. Receive names of the evaluators prior to the Exercise and begin coordination as soon as possible.	Has an excellent ability to coordinate and supervise complex evaluation processes; ensures that appropriate evaluation data collection and analysis methods are used; has excellent ability in reporting highly credible conclusions substantiated by evidence; demonstrates the ability to develop clear, realistic and feasible recommendations, and proactively contributes to dissemination in order to ensure the use of findings to inform future programme and policy decisions; have overall knowledge of the Exercise, the sites, the scenario and the injects.	Urim Vejseli
Deputy Head	BoO and all locations	Deputy to the lead evaluator. Be in coordination with all of the above functions of the lead evaluator.	Same as Head of Evaluation	



Role	Location	Responsibilities	Required skills/knowledge	Position assigned to
Log Maintainer	BoO	Maintain the Evaluation Log as radio or mobile calls come into the main evaluator location. Keep the lead evaluator updated. Log when evaluation teams depart BoO, when they arrive on-site, when they return to the BoO. Receive their end of day reports.	English skills (verbal and written); understanding of operations	
Radio/Mobile/Comms evaluator	BoO	Receive the calls and assist in the coordination of the on-site evaluator teams. Keep the lead evaluator updated. Log when evaluation teams depart BoO, when they arrive on-site, when they return to the BoO.	English skills (verbal and written); understanding of operations.	
<i>Misfortune City</i> <ul style="list-style-type: none"> <li>• 2 USAR evaluators</li> <li>• 1 Water rescue evaluator</li> <li>• 1 CBRN evaluator</li> <li>• 1 medical evaluator</li> </ul>	On Site	Report into the BoO evaluation team HQs each day prior to departing to the site and upon return from the site each day. Inform the evaluation HQs when arriving and departing the site each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written); should have experience in search and rescue, response to fire and/or chemical hazards and/or medical.	

Role	Location	Responsibilities	Required skills/knowledge	Position assigned to
<b>Hotel International:</b> <ul style="list-style-type: none"> <li>• 1 USAR evaluator</li> <li>• 1 CBRN evaluator</li> <li>• 1 medical evaluator</li> </ul>	On Site	Report into the BoO evaluation team HQs each day prior to departing to the site and upon returning from the site each day. Inform the evaluation HQs when arriving and departing the site each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written); should have experience in water rescue, water and/or hazards/contamination and/or Medical	
<b>Neochim Plant:</b> <ul style="list-style-type: none"> <li>• 1 CBRN evaluator</li> <li>• 1 medical evaluator</li> <li>• 1 USAR evaluator</li> </ul>	On Site	Report into the BoO evaluation team HQs each day prior to departing to the site and upon returning from the site each day. Inform the evaluation HQs when arriving and departing the site each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written); should have experience in water rescue, water and/or hazards/contamination and/or Medical.	
<b>Agosta Dam:</b> <ul style="list-style-type: none"> <li>• 1 Water rescue evaluator</li> <li>• 1 rope rescue evaluator</li> </ul>	On Site	Report into the BoO evaluation team HQs each day prior to departing to the site and upon returning from the site each day. Inform the evaluation HQs when arriving and departing the site each day. Maintain an accurate log of	English skills (verbal and written); should have experience in chemical hazards.	

Role	Location	Responsibilities	Required skills/knowledge	Position assigned to
<ul style="list-style-type: none"> <li>1 CBRN evaluator</li> </ul>		observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?		
<i>Tunnel of Erden:</i> <ul style="list-style-type: none"> <li>1 USAR evaluator</li> <li>1 medical evaluator</li> </ul>	On Site	Report into the BoO evaluation team HQs each day prior to departing to the site and upon returning from the site each day. Inform the evaluation HQs when arriving and departing the site each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written); should have experience in USAR, and/or water rescue, and/or hazards/contamination.	
<i>Museum</i> <ul style="list-style-type: none"> <li>1 USAR evaluator</li> <li>1 EMT evaluator</li> <li>1 cultural heritage evaluator</li> </ul>	On Site	Report into the BoO evaluation team HQs each day prior to departing to the site and upon returning from the site. Inform the evaluation HQs when arriving and departing the site each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written); should have experience in USAR, and/or EMT, and/or cultural heritage.	

Role	Location	Responsibilities	Required skills/knowledge	Position assigned to
LEMA evaluator	BoO	Report into the BoO evaluation team HQs each day prior to departing to the LEMA and upon returning from the LEMA each day. Inform the evaluation HQs when arriving and departing the LEMA each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written) understanding of emergency operations centers and incident command functions.	
OSOCC evaluator	BoO	Report into the BoO evaluation team HQs each day prior to departing to the OSOCC and upon returning from the OSOCC each day. Inform the evaluation HQs when arriving and departing the OSOCC each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	English skills (verbal and written); understanding of operations and of the On-Site Operations Coordination Centre's functions and responsibilities.	
Public Information Center (PIC) Play evaluator	BoO	Report into the BoO evaluation team HQs each day prior to departing to the PIC and upon returning from the PIC each day. Inform the evaluation HQs when arriving and departing the PIC each day. Maintain an accurate log of	English skills (verbal and written); understanding of operations and of the functions and responsibilities of the PIC and the media.	

Role	Location	Responsibilities	Required skills/knowledge	Position assigned to
		observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed? Evaluate how Public Information Play was used each day at the BoO.	3-5 years' experience as a public information officer for a government agency Working experience in either a public (or joint) information center in 3-5 real world disasters Formal or credentialed training in crisis communication and/or disaster response.	
Media Play evaluator	All Exercise Sites	Report into the BoO evaluation team HQs each day prior to departing to the exercise sites and upon returning from the exercise sites each day. Inform the evaluation HQs when arriving and departing the exercise sites each day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?	Same as Public Information Center Play evaluator.	
5 CBRN Support to CBRN Team	All Exercise Sites	Report into the BoO evaluation team HQs each day prior to departing to the exercise sites and upon returning from the exercise sites each day. Inform the evaluation HQs when arriving and departing the exercise sites each	English skills (verbal and written); understanding of operations and of CBRN teams' functions and responsibilities.	

Role	Location	Responsibilities	Required skills/knowledge	Position assigned to
		day. Maintain an accurate log of observations noted as applicable to the required tasks for each inject and whether outcomes were achieved. Were safety procedures followed?		
Total	30			

## EVALUATION REPORT FORMAT

The Evaluation Report should cover the following areas:

- 1.1. Exercise planning process;
- 1.2. Exercise concept, scenario, and events played during the Field Exercise;
- 1.3. Achievement of the Exercise's primary objectives as follows:
  - Build resilience and interoperability through improved disaster preparedness, planning, prevention and response, and strengthen the capability of NATO Allies and partners to manage complex emergencies and respond to security challenges, including climate change and hybrid threats;
  - Exchange of knowledge and good practices on the coordination and response capacities of the participating states and organizations;
  - Build up cooperation between civilian and military actors in responding to a range of crises;
  - Encourage cooperation between Allies and partners, and with NATO, including by on facilitation of vital civil cross-border transport;
  - Contribute to NATO's defence capacity-building support to partners;
  - Test and improve the Republic of Bulgaria's host nation support capacities; and
  - Send a public signal to audiences in Allied and partner countries about the value of cooperation through NATO.
- 1.4. Duration of the Exercise;
- 1.5. Exercise Participation;
- 1.6. Problem areas experienced during the conduct of the Exercise; and
- 1.7. Command, control and communications.

### LIST OF ABBREVIATIONS

ASS OSC	Assistant On-Site Commander
BCP	Border Crossing Point
BoO	Base of Operations
CBRN	Chemical, Biological, Radiological and Nuclear
CMDR CoE	Crisis Management and Disaster Response Centre of Excellence
CEP	Civil Emergency Planning
CEPC	Civil Emergency Planning Committee
CIP	Critical Infrastructure Protection
CIS	Communication and Information System
CMCoord	Civil-Military Coordination
CPG	Civil Protection Group
CPX	Command Post Exercise
FTX	Field Exercise
DG FSCP	Directorate General Fire Safety and Civil Protection, Ministry of Interior
DICB	Defence Institution and Capacity Building
DISTAFF	Directing Staff
DVP	Distinguished Visitors' Programme
EADRCC	Euro-Atlantic Disaster Response Coordination Centre
EADRU	Euro-Atlantic Disaster Response Unit
EAPC	Euro-Atlantic Partnership Council
EMT	Emergency Medical Team
EMTCC	Emergency Medical Teams Coordination Cell
EPT	Exercise Planning Team
ETD	Estimated time of departure
EUR	Euro
FTX	Field Exercise
FIR	First Impression Report
FMA	Foreign Military Asset
FPC	Final Planning Conference
HDS	Head of Directing Staff
HQ	Headquarters
IPOC	Initial Point of Contact
JCBRN CoE	Joint CBRN Defence Centre of Excellence
JADOCC	Joint Air/Drone Operations Coordination Cell
K9	Canine
LEMA	Local Emergency Management Authority
LIC	Lessons Identified Conference
LO	Liaison Officer
MoD	Ministry of Defense
MoH	Ministry of Health
MoI	Ministry of Interior
MoU	Memorandum of Understanding
MPC	Main Planning Conference
MSAR	Mountain Search and Rescue
MSEL	Master Scenario Event List
MTF	Medical Treatment Facility



NATO	North Atlantic Treaty Organization
NICS	Next-Generation Incident Command System
OCE	Officer Conducting the Exercise
OSC	On-Site Commander
OSDS	On-Site Directing Staff (Distaff)
OSOCC	On-Site Operations Coordination Centre
PC	Press Centre
PIC	Public Information Centre
POC	Point of Contact
RDC	Reception and Departure Centre
SAR	Search and Rescue
SEEBRIG	South-Eastern Europe Brigade
SPIC	Simulated Public Information Centre
TC	Team Commander
TBD	To be determined
TBC	To be confirmed
UNDAC	United Nations Disaster Assessment and Coordination Team
UCC	Urban Search and Rescue Coordination Cell
UN OCHA	United Nations Office for the Coordination of Humanitarian Affairs
USAR	Urban Search and Rescue
VIP	Very Important Person
WSAR	Water Search and Rescue

**EADRU INFORMATION - PERSONNEL**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

#	Surname	Given name	Date of birth (dd/mm/yyyy)	Gender (m/f/x)	National ID Card or Passport number	Rank/qualification	Observations
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1							
2							
3							
4							
5							
6							
7							
8							

Please use latin characters and English language only.

**EADRU INFORMATION - PARTICIPATION**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

#	Surname	Given name	Search and Rescue					CbRN	EMT	Coordination					Other
			Urban	Rope	K9	Mountain	Water			OSOCC	UCC	EMTCC	Civ-Mil	JADOCC	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)
1															
2															
3															
4															
5															
6															
7															

Columns (c) through (n): check (☐) all that apply; column (o): please specify.

**EADRU INFORMATION – VEHICLES, BOATS AND MACHINES**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

#	Type of vehicle	Short description	Identification number	Dimensions			Weight	Observations
				Length	Width	Height		
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1								
2								
3								
4								
5								
6								
7								

Columns (c) through (n): check (☐) all that apply; column (o): please specify.

**Please indicate, if applicable, the maximum speed (km/h) of your convoy: .....km/h**

**EADRU INFORMATION - OTHER OPERATING EQUIPMENT**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

#	Type of equipment	Short description	Identification number	Observations
	(a)	(b)	(c)	(d)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

**EADRU INFORMATION - LIST OF DANGEROUS GOODS**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

#	United Nations (UN) Substance Identification Number	Name of the substance	Class item number, letter, if any	Agreement	Quantity	Observations
	(a)	(b)	(c)	(d)	(e)	(f)
1						
2						
3						
4						
5						
6						
7						
8						
9						

**EADRU INFORMATION - LIST OF OTHER ACCOMPANYING GOODS**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

Food						
#	Type	Quantity	Observations			
	(a)	(b)	(c)			
1						
2						
Medicine						
#	Name (INN <sup>11</sup> )	Commercial name	Form of issue (vial, tablets, ...)	Quantity in one package	Number of packages	Observations
	(a)	(b)	(c)	(d)	(e)	(f)
1						
2						

<sup>11</sup> INN: International Non-proprietary Name for pharmaceutical substances (World Health Organization)

**EADRU INFORMATION - LIST OF OTHER ACCOMPANYING GOODS (CONTINUED)**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

Medical equipment			
#	Type	Quantity	Observations
	(a)	(b)	(c)
1			
2			
3			
Spare parts			
#	Type	Quantity	Observations
	(a)	(b)	(c)
1			
2			
3			



**EADRU INFORMATION - MISCELLANEOUS**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

Animals				
#	Breed	Age	Identification number (tattoo, RFID, ...)	Observations
	(a)	(b)	(c)	(d)
1				
2				
3				

Food for animals					
#	Name	Type	Weight or volume	Other information	Observations
	(a)	(b)	(c)	(d)	(e)
1					
2					
3					

EADRU INFORMATION - MISCELLANEOUS (CONTINUED)

Host nation: Republic of Bulgaria

EADRU national elements provided by (nation/organization): .....

Other miscellaneous assets				
#	Name	Short description	Quantity or Identification number	Observations
	(a)	(b)	(c)	(d)
1				
2				
3				
4				
5				
6				
7				
8				

**EADRU INFORMATION - RADIO COMMUNICATION EQUIPMENT**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

**Point of contact / person responsible for radio communication within the national team**

#	Surname	Given name	Organisation	Function	Telephone	Email address
	(a)	(b)	(c)	(d)	(e)	(f)
1						

**Information on radio equipment requested (from the host nation) for internal team communication**

#	Type of requested radio stations	Quantity	Additional needs
	(a)	(b)	(c)
1			

**Information on own radio communication equipment, brought by the national team for Exercise purposes**

#	Type	Model	Frequency band (MHz)	RF Power (dBm)	RF Modulation	Channel spacing	Frequency duplex spacing	Tuning range	Purpose
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1									
2									

**EADRU INFORMATION - ACCOMMODATION AND FOOD SUPPLY**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

**Point of contact / person responsible for accommodation and food supply within the national team**

#	Surname	Given name	Organisation	Function	Telephone	Email address
	(a)	(b)	(c)	(d)	(e)	(f)
1						
2						

**Camp at the Base of Operations**

**The host nation provides: guarded parking space, electricity, food catering and sanitary facilities.**

#	Request for tents provided by the Host Nation		Requirements for own tents <sup>12</sup>		Observations
	Number of tents	total required space (in m <sup>2</sup> )	Number of tents	Total required space (in m <sup>2</sup> )	
	(a)	(b)	(c)	(d)	(e)
1					

<sup>12</sup> Feel free to attach a sketch with your preferred camp setup

**EADRU INFORMATION - ACCOMMODATION AND FOOD SUPPLY (CONTINUED)**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

**Food supply**

Self-sufficiency is encouraged in the Exercise. However, the host nation can provide catering (not free of charge) at the Base of Operations. Please indicate the number of required meals for your team:

#	Meal	Sun 7 Sep	Mon 8 Sep	Tue 9 Sep	Wed 10 Sep	Thu 11 Sep	Fri 12 Sep
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Breakfast						
2	Lunch						
3	Dinner						

Evaluators, DISTAFF and VIP must not be included in this food survey. They must register on-line.

**EADRU INFORMATION - DEPLOYMENT**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

**Deployment by air: non-scheduled / non-commercial flight (airplane of your nation/organization)**

#	Type and marking of the aircraft	Civil / Military	Weight of the aircraft	Number of seatings in the aircraft	Number of passengers for the Exercise	Date and time of arrival	Observations
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1							
2							

**Deployment by air: commercial flight**

#	Flight number	Civil / Military	Date and time of arrival	Cargo (in kg)	Observations
	(a)	(b)	(c)	(d)	(e)
1					
2					

**EADRU INFORMATION – DEPLOYMENT (CONTINUED)**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

**Deployment by road**

#	From (nation)	Border Crossing Point	To (nation)	Observations
	(a)	(b)	(c)	(d)
1				
2				
3			Republic of Bulgaria	

**Deployment by Sea**

#	From (nation)	Border Crossing Point	To (nation)	Observations
	(a)	(b)	(c)	(d)
1				
2				
3			Republic of Bulgaria	

**EADRU INFORMATION – DEPLOYMENT (CONTINUED)**

Host nation: **Republic of Bulgaria**

EADRU national elements provided by (nation/organization): .....

**Transport between the Sofia International Airport and the Base of Operations**

Do you need transport between the airport and the Base of Operations: yes / no

If yes, how many persons need to be transported? .....

If yes, list your equipment and mechanical handling needs:

#	Type of equipment	Dimensions			Weight	Do you need handling equipment for off-loading (yes/no)	Observations
		Length	Width	Height			
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1							
2							
3							
4							
5							



**BULGARIAN DIPLOMATIC WORKSHEET**

**DATUM/DATE:**

- A. TYPE OF MOVEMENT / PURPOSE OF MOVEMENT (AIR/GROUND/SEA):**
- B. SHIPPING ORGANIZATION (*PHONE # AND POC*):**
- C. PROPOSED ITINERARY:**
- D. ORIGIN OF MOVEMENT:**
- E. POINT OF ENTRY INTO BULGARIA:**
- F. DATE TIME GROUP (DTG) INTO BULGARIA:**
- G. PROPOSED ROUTE THROUGH BULGARIA:**
- H. POINT OF DEPARTURE FROM BULGARIA:**
- I. DATE TIME GROUP (DTG) DEPARTURE TIME FROM BULGARIA:**
- J. FINAL DESTINATION (*INCLUDE POC*):**
- K. VEHICLE DATA (*INCLUDE TRUCK COMPANY NAME IF COMMERCIAL*): DESCRIPTION/LICENSE PLATES NUMBER/BUMPER NUMBER/SERIAL NUMBER OF VEHICLES (TRUCKS AND TRAILERS); DRIVER(s) NAME AND PASSPORT NUMBER.**
- L. GENERAL DESCRIPTION OF CONTENTS: (*INCLUDE DOLLAR VALUE, WEIGHT AND CUBIC METER OF CARGO. BE SURE TO NOTE HAZARDOUS CARGO/AMMUNITION*).**

**M. PERSONNEL DATA:** (NAME/RANK OF MILITARY AND CIVILIAN. IF PERSONNEL CARRYING WEAPONS/AMMO, LIST OF WEAPONS TYPE & SERIAL NUMBERS, AMOUNT OF AMMO, AND HOW WEAPONS AND AMMO ARE TRANSPORTED) FOR CIVILIAN PERSONNEL, NATIONALITY & PASSPORT NUMBER.

**TMR NUMBER:**

**ФОРМА 302 / FORM 302 / FORMULAIRE 302**

**МИТНИЧЕСКА ДЕКЛАРАЦИЯ ЗА ВНОС/ИЗНОС НА СТОКИ СОБСТВЕНОСТ НА ИЛИ ПРЕДНАЗНАЧЕНИ ЗА БЪЛГАРСКАТА АРМИЯ**  
IMPORT/EXPORT CUSTOMS DECLARATION FOR GOODS WHICH ARE THE PROPERTY OF, OR DESTINED TO BE THE PROPERTY OF THE BULGARIAN FORCES  
*DÉCLARATION POUR LA DOUANE RELATIVE À DES MARCHANDISES APPARTENANT OU DESTINÉES AUX FORCES ARMÉES BULGARES*

**Екземпляр №:**

Copy N \_\_\_\_\_

*Exemplaires №:*

**Вид транспорт**

Mode of transport:

*Mode de transport*

**Име и адрес на превозвача**

Name and address of transporter

*Nom et adresse du transporteur*

**Справка №:**

Reference №: \_\_\_\_\_

*Numéro de référence №:*

**Име и адрес на изпращача**

Name and address of consignor

*Nom et adresse de l'expéditeur*

**Име и адрес на получателя**

Name and address of consignee

*Name and address of consignee*

**Крайно направление**

Final destination

*Destination finale*

**\*Запечатан/не запечатан (\*):** когато е запечатан: брой и номер на пломбите и запечатващото ведомство се посочват в колона (e)

\*Sealed/not sealed (\*): when sealed: seal numbers, quantity, and sealing authority will be shown in column (e) below

\*Plombé/non plombé (\*): si l'envoi a été plombé, indiquer dans la colonne (e) ci-dessous l'espèce, le numéro et le nombre des plombs et l'autorité qui les a apposés

**Номер**

Serial №: \_\_\_\_\_

*№ de série*

**Регистрационен номер на автомобил, вагон и др.**

Registration number of vehicles, railway cars, etc. \_\_\_\_\_

*№ d'enregistrement des véhicules, wagons de chemin de fer, etc.*

**Този документ ще бъде невалиден след**

This document will be invalid after

*Ce document sera sans valeur après (date) (дата/date/date)*

(a)	(b)	(c)	(d)	(e)
<b>Брой(с цифри и думи) и описание на пакетите</b>	<b>Маркировка и номера</b>	<b>Описание на стоките</b>	<b>Тегло с цифри и думи</b>	<b>Забележки</b>
Number (in figures and words)	Marks and numbers	Description of goods	Weight (figures and words)	Remarks
and description of packages	<i>Marques et numéros</i>	<i>Désignation des marchandises</i>	<i>Poids (chiffres et lettres)</i>	<i>Observations</i>
<i>Nombre (en chiffres et en lettres) et Descriptions des colis</i>			<b>Бруто/собствено</b>	<b>Номера на печати</b>
			Gross/dead (*) kg	Seal numbers
			<i>Brut/proprie (*)</i>	<i>№ des plombs</i>

--	--	--	--	--

Аз, \_\_\_\_\_ удостоверявам, че доставката, описана тук се транспортира \_\_\_\_\_

I, \_\_\_\_\_ certify that the shipment described herein is transported \_\_\_\_\_

Трите имена / name in full / nom et prénom

bestätige hiermit, dass die oben beschriebene Sendung im Auftrag der Bulgarischen Streitkräfte befördert wird und nur Waren für deren Gebrauch enthält

Подпис  
Signature



Звание и адрес  
Rank and unit-address  
Qualité et unité-adresse

Дата / Date / Datum \_\_\_\_ . \_\_\_\_ . \_\_\_\_

РАЗПИСКА / CERTIFICATE OF RECEIPT / CERTIFICAT DE RÉCEPTION

Трите имена / name in full / nom et prénom

декларирам че посочените в списъка стоки са получени според описаното  
certify that the goods listed above have been received as described  
certifie que les marchandises indiquées ci-dessus ont été reçues et qu'elles étaient conformes

Подпис  
Signature



Звание и адрес  
Rank and unit-address  
Qualité et unité-adresse

Дата/Date/ Datum \_\_\_\_

Това е отчетен документ, който представлява и официално удостоверение даващо право за внос/износ и митническа декларация  
This is an accountable document which constitutes both an official certificate of import/export authorization and a customs declaration  
Ce document est un document comptable servant d'autorisation officielle d'importation et d'exportation ainsi que de déclaration en douane  
Инструкциите за използване на документа са на гърба на тази страница. Задраскайте където е неприложимо.  
For instructions for use of this document see overleaf. Delete where inapplicable.  
Voir au verso les instructions pour l'utilisation de ce document. Biffer la mention inutile

## ФОРМА 302 / FORM 302 / FORMULAIRE 302

Аз се задължавам:

1. Да представям тази внос/износ декларация на съответните митнически власти заедно със стоките, които не са били приети от представителите на българските сили или силите на НАТО, упълномощени да получат стоките.

2. Да не предавам такива стоки на трета страна или страни, без задължителното спазване на действащите митнически и други изисквания на територията на страната, на която стоките не са били приети.

3. Да представям изискваните акредитивни писма при поискване от митническите органи.

I undertake

1. to produce this import/export notification to the appropriate customs authorities together with such goods as have not been accepted by the agency of the xxxx forces or NATO forces entitled to receive goods.

2. not to hand such goods to any third party or parties without due observance of the current customs and other requisitions of the land which delivery of the goods has been refused.

3. to produce my credentials to the customs authorities on demand.

Je m'engage

1. à présenter aux autorités des douanes compétentes, avec cette déclaration d'importation/d'exportation les marchandises que les services des forces xxxxx ou des forces armées de l'OTAN n'est réceptionnées.

2. à ne pas remettre à des tierces personnes les marchandises susdites sans respecter les règlements douaniers et autres en vigueur dans le pays où la réception aurait fait l'objet d'un refus.

3. à présenter mes papiers d'identité sur la demande de l'autorité des douanes.

(Подпис, име и адрес на лицето представящо стоки на митницата).

(Signature, name and address of person presenting the goods to customs).

(Signature, nom et adresse de la personne qui présente les marchandises à la douane).

Име и подпис

Name and signature

Nom et signature

Адрес

Address

Adresse

Стоките представени на митническите власти на дата:

Goods presented to customs authorities on:

Marchandises présentées à la douane date

на място

at place

et lieu

### ЧАСТ ЗАПАЗЕНА ЗА МИТНИЦИТЕ / PART RESERVED FOR CUSTOMS / PARTIE RESERVEE A LA DOUANE

	Държава Country Pays	Митническо бюро Customs office Bureau des douanes	Дата на гранично пресичане Date of crossing Date du passage	Подпис на митническия служител и забележки Sign. of customs officer and remarks Sign. de l'agent des douanes et obs	Официален митнически печат Official customs stamp Cachet de la douane
Вход Entry Entrée					
Изход Exit Sortie					
Вход Entry Entrée					
Изход Exit Sortie					
Вход Entry Entrée					
Изход Exit Sortie					

ИНСТРУКЦИИ ЗА ИЗПРАЩАЧА/ INSTRUCTIONS FOR THE CONSIGNOR/ INSTRUCTION POUR L'EXPEDITEUR

Изпращачът да представи всички копия заедно с товара на транспортиращия. Подправяне на формулярите чрез зачеркване или добавяне в тях от изпращача и / или транспортиращия или техните служители ще направи тази декларация недействителна.

The consignor will present all copies the shipment to the transporter. Tampering with the forms by means of erasures or additions there to by the consignor and/or the transporter or their employees will void this declaration.

*L'expéditeur doit remettre tous les exemplaires au transporteur en même temps que l'envoi. L'altération des documents par l'expéditeur, le transporteur, ou leur employés (suppression, additions, surcharges, ratures) entraîne automatiquement la nullité de cette déclaration.*

**РАЗПРОСТРАНЕНИЕ НА КОПИЯТА**

Копие № 1 Да се предаде на получателя, заедно с пратката от превозвача, след като митническите служители са обработили и подпечатали това копие.

Копие № 2 Трябва да бъде върнато от получаващата на изпращащата агенция заедно с обратна разписка.

Копие № 3 Е предназначено за обработка и задържане от митническите служители на изпращача.

Копие № 4 Е предназначено за задържане от засегнатите митнически служби. За транзитно преминаване толкова копия, колкото са необходими. Копията трябва да бъдат маркирани 4a, 4b и т.н. и са предназначени за задържане от митническите служители на съответните транзитни страни.

Копие № 5 Е предназначено за задържане от издаващата организация.

**DISTRIBUTION OF COPIES**

Copy № 1 Will be handed over the consignee together with the shipment by the transporter after customs officials have processed and stamped this copy

Copy № 2 Should be returned by recipient to the despatching agency together with an acknowledgment of receipt.

Copy № 3 Is intended for processing and retention by customs officials of origin.

Copy № 4 Is intended for retention by customs officials of destination. For transit purposes further copies, as necessary, to be marked 4a, 4b, etc...are intended for retention by customs officials of transit countries concerned.

Copy № 5 Is intended for retention by the issuing organization.

**DESTINATION DES EXEMPLAIRES**

*Exemplaire № 1 Ayant été rempli et cacheté par le service des douanes, il est remis par le transporteur au destinataire avec l'envoi.*

*Exemplaire № 2 Accompagné de l'accusé de réception, sera retourné par le destinataire service d'expédition.*

*Exemplaire № 3 Est destiné au service des douanes du pays d'origine d'exportation qui, après l'avoir rempli le gardera dans ses archives.*

*Exemplaire № 4 Est destiné au service des douanes du pays destinataire qu'il gardera dans ses archives. Pour les transports de transit, d'autres exemplaires qui sont destinés aux services des douanes du pays de transit concerné - seront établis, si nécessaire, et numérotés 4a, 4b, etc...*

*Exemplaire № 5 Est destiné au service émetteur qui le gardera dans ses archives*