**Technical Bid**

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| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: |  |
| ITB reference: | [Insert ITB Reference Number] | | |

The Bidder’s Bid should be organized to follow this format of the Technical Bid, the bidder must describe the exact type of materials and provide with visualization for each item. The quality of the materials may exceed the minimal technical requirements of this CFB (print/stamp, paper offset, heaviness, color, and texture/material)

Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

| No | Description of the items | Quantity | Offered description of the items |
| --- | --- | --- | --- |
|  | **CMDR COE wall calendars**  Four-section calendar with individual quire each month, each with 12 tear-off calendar sheets. Days and months written in English, Bulgarian, Greek, Hungarian, Polish and Romanian. Working days to be printed in black, the rest in dark blue, and the official Bulgarian, Greek, Hungarian, Polish and Romanian holidays in red with the respective national flag.  e**Size:** 310 x 890 mm (with three folds, head - 310 x 210 mm, body - 310 x 680 mm, folded by sections 3 x 170)  **Paper:** calendar pad 315 g matte cardboard, calendar sheets 70 g offset paper whiteness – not less than 85%  **Color:** one sided full color body (selective varnish) and sheets | 250 |  |
|  | **CMDR COE Proceedings**  CMDR COE annual magazine.  **Size:** 165 x 235 mm portrait  **Pages:** 250+cover  **Paper:** Body – double-sided chrome gloss 115 g; Cover –double-sided chrome gloss 250 g; whiteness – not less than 85%  **Color:** two-sided full color body, one-sided full color cover (selective varnish) | 150 |  |
|  | **Annual booklet 2023/2024**  CMDR COE will provide all materials in word and jpeg.  **Size:** A4 portrait  **Pages:** 36+cover  **Paper:** Body – double-sided chrome gloss 130 g; Cover – double-sided chrome gloss 250 g.  **Color:** two-sided full color body and cover. Cover one sided selective varnish | 400 |  |
|  | **Customer Catalogue of Service**  CMDR COE will provide all materials in word and jpeg.  **Size:** A5 (210х145 mm) portrait  **Pages:** 28+cover  **Paper:** Body – double-sided chrome gloss 130 g; Cover – double-sided chrome gloss 250 g.  **Color:** two-sided full color body and cover. Cover one sided selective varnish | 400 |  |
|  | **Annual blank calendar** – 40 pc for 2024 + 10 pc. for 2025+ 10 pc. for 2026, with metal stripes in 80 cm /up and down/.  **Size:** 60x80 cm  **Paper:** matte paper 135 g, whiteness – not less than 85%  **Color:** one-sided full color | 60 |  |
|  | **Flyers / trifold**  **Size:** A4 unfolded, 210 x 99 mm folded, 2 folds  **Paper:** Double-sided chrome gloss 130 g  **Color:** two-sided full color | 830 |  |
|  | **CMDR COE notebooks**  Notebook with a hard cover (min. thickness 2 mm). The body of the notebook should contain personal notes, calendars for 2024 and 2025, annual planner for 2024 and 2025, national holidays of Bulgaria, Greece, Hungary, Poland, and Romania, important telephone numbers in Sofia, postal and telephone codes in Bulgaria, international phone codes, road map of Bulgaria, and distances in kilometers from Sofia to major European cities (capitals). First page include information provided by CMDR COE. Total number of pages 100.  **Size:** 150 x 205 mm portrait.  **Body paper:** 70 g offset 2+2 colors with live cutting, whiteness - not less than 85%  **Cover:** 150 g double-sided chrome matt, 4+1+1 Pantone silver; matte laminate, volume sticker.  **Binding:** thread sewing, and thermal bonding | 300 |  |
|  | **Paper folder with pocket for 10 sheets**  Paper folder with pocket punched for business cards.  **Size:** 225 x 315 mm  **Paper:** matte paper 350 g  **Color:** one-sided full color, selective varnish. | 900 |  |
|  | **Gift bag**  Paper bag with textile handles.  **Size:** 310 x 335 x 50 mm  **Paper:** White craft paper 170 g  **Color:** one-sided full color | 450 |  |
|  | **Certificate**  Certificate designed by CMDR COE. Printed in four different designs.  **Size:** A4 – landscape  **Paper:** Antique Gold Parchment Paper 90-95 g.  **Color:** one-sided full color, hot gold foil stamp. | 600 |  |
|  | **Certificate holder**  With holders in each corner and a foil protector for the certificate. Folded on a long edge.  **Size:** 220 x 310 mm landscape  **Paper:** dark blue cardboard masked with dark blue faux leather – 1 mm thick  **Color:** silver hot foil on the front and back side | 400 |  |
|  | **Envelopes DL**  DL White Premium Ultra Wallet, Peel & Seal Envelopes.  **Size:** 110 x 220 mm  **Paper:** paper 120 g  **Color:** one-sided one color. | 500 |  |
|  | **Invitation Holder**  Cardboard invitation holder folded in three with one corner cut, with silver hot foil.  **Size:** 100 x 210 mm (folded)  **Paper:** Dark navy blue cardboard 350 g  **Color:** silver hot foil. | 300 |  |
|  | **Christmas Greeting Cards**  **Size:** 110 x 220 mm  **Paper:** matte paper 350 g  **Color:** two-sided full color, selective varnish. | 250 |  |

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| --- | --- |
| Delivery time,  after sample approval | [In working days] |

We declare that the transportation and unloading of the goods will be at our expense.

We attach the following:

1. …………………(any other information regarding the Technical Bid)

Authorized signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of authorized signatory)

Functional Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_