**Bid Submission Form**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: |  |
| ITB reference: | [Insert ITB Reference Number] |

We, the undersigned, offer to supply the goods and related services required for *printing and delivery of printed materials* in accordance with your Invitation to Bid No. CFB/PM/01/2023 and our Bid. We hereby submit our Bid, which includes this Technical Bid and Price offer.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification

We offer to supply the goods and related services in conformity with the Bidding documents, including the CMDR COE General Conditions of Contract and in accordance with the Terms of Reference (Annex A) and Technical Specifications

Our Bid shall be valid and remain binding upon us for the period specified in the Call for bids (CFB) Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

|  |  |
| --- | --- |
| We attach the following: | * Technical Bid
* Price Offer
* Samples
 |

In order for the Crisis Management and Disaster Response Centre of Excellence (CMDR COE) to process payments, it is essential that very specific and detailed information be provided. Please provide bank information. All information is required to ensure timely processing payments.

**Note:** All information provided will be safeguarded and held at CMDR COE.

**COMPANY NAME:**

**UNIFIED IDENTIFICATION CODE:**

**ADDRESS:**

**CITY:**

**POSTAL CODE:**

**COUNTRY:**

**CONTACT NAME AND TITLE:**

**EMAIL:**

**PHONE NUMBER:**

**BANK INFORMATION**

**BANK NAME:**

**SWIFT CODE:**

**IBAN:**

**ACCOUNT CURRENCY:**

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should CMDR COE accept this Bid.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [Stamp with official stamp of the Bidder]